Regular Meeting Minutes

Monday September 9th, 2024

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Newton, Weber and Moeller present, Wagner was absent. City staff present were City Clerk Rebecca Schau & Police Chief Brad Roberts. Others in attendance were Jim Ramsey & Tony Keefe.

Motion by Moeller, second by Marshall to approve the agenda: all ayes.

Citizen comments – resident expressed concern of semis traveling on roadway over the maximum limit, stated signage on Chestnut St turned & faded.

Motion by Newton, second by Weber to approve the minutes of the August ‘24 meeting: all ayes.

Motion by Weber, second by Moeller to approve the August ’24 financial reports: all ayes.

Motion by Marshall, second by Newton to approve the August ‘24 disbursements and September ’24 bills to be allowed: all ayes.

Motion by Newton, second by Moeller to approve building permit for Duane Kramer to construct a carport @ 911 Maple St: all ayes.

Motion by Marshall, second by Moeller to approve building permit for Jordan Kramer to construct a carport @ 911 Park St, all ayes.

Motion by Marshall, second by Newton to approve sidewalk permit for Bart Boulware @ 410 Dewey, all ayes.

Motion by Marshall, second by Moeller to set October 14th 2024, 6:30pm @ Donnellson City Office Building for public hearing to amend Donnellson City Ordinance 75.05.7 Golf Carts – All Terrain Vehicles and Snowmobiles Permit Requirements by removing permit fee for ATVs, all ayes.

Motion by Newton, second by Weber to accept resignation of Alisha Davidson, Deputy Clerk; all ayes. Council asked the clerk to advertise to fill the vacancy.

Trick or Treat in Donnellson will be held Thursday October 31st from 5-7pm.

Motion by Newton, second by Moeller to schedule flushing of mains sometime between September 30th & October 14th 2024; all ayes.

Nuisance properties were discussed. City of Donnellson was awarded title of 102 Lynn St, plans are to sell the property for rehab.

Police Report – There were 53 calls for service, 17 traffic stops and 2 citations.

Water / Sewer Superintendent Report – Reaching out to city engineer regarding conducting smoke test to determine best plan of action for sewer maintenance.

There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $15,046.75 Capital Equipment Reserve $0 Road Use Tax $9,294.42 Employee Benefit $0 Local Option Sales Tax $10,187.99 Debit Service $0 Rathbun $0 ARPA $0 Water $22,827.32 Water Sinking USDA $1,816.00 Sewer $29,060.98 Sewer Sinking $0. **Summary of All Disbursements:** General $29,082.14 Capital Equipment Reserve $0 Road Use Tax $5,131.03 Employee Benefit $1,906.64 Local Option Sales Tax $0 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $20,978.85 Water Sinking $1,816.00 Sewer $9,431.15 Sewer Sinking $0.

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| AFLAC | AFLAC | $80.76  |
| ALLIANT ENERGY | 411 Main St | $19.73  |
| ALLIANT ENERGY | 400 Mill St | $32.80  |
| ALLIANT ENERGY | 315 S Main St siren  | $35.95  |
| ALLIANT ENERGY | 501 Oak St | $136.92  |
| ALLIANT ENERGY | 800 Peterie Dr | $3,468.30  |
| ALLIANT ENERGY | 802 Pershing | $343.92  |
| ALLIANT ENERGY | 1301 Burlington St | $51.40  |
| ALLIANT ENERGY | 608 Main st Shop | $34.99  |
| Bart Boulware  | Reimburse  | $250.00  |
| BLOMME TRUCKING | black dirt  | $550.00  |
| CESSFORD CONSTRUCTION CO | rock | $3,108.97  |
| CITY OF WEST POINT | wex-chief fuel  | $158.90  |
| CULLEN CONSTRUCTION CO | excavation | $1,687.50  |
| DAILY DEMOCRAT | August  | $163.29  |
| DONNELLSON LUMBER CO | supplies  | $36.08  |
| EFTPS |  | $8,361.37  |
| EMC INSURANCE Companies  | Claim | $5,000.00  |
| FRANK DUNN | patch mix | $949.00  |
| GRRWA | GRRWA | $953.00  |
| IOWA DEPARTMENT OF REVENUE | filing period Aug 2024 | $1,178.51  |
| IOWA DEPARTMENT OF REVENUE | filing period Aug 2024 | $299.30  |
| IOWA DNR | Annual NPDES permit fee  | $210.00  |
| IOWA LEAGUE OF CITIES | member dues FY25 | $895.00  |
| IOWA PUMP WORKS, INC. | Lift Station | $1,235.00  |
| IPERS |  | $4,687.28  |
| JONES CONTRACTING CORP | mobilization/extra paint  | $2,429.23  |
| Kelsey Rose  | refund deposit  | $83.05  |
| KEMPKERS TRUE VALUE | water postage for shipping  | $12.45  |
| KOHLMORGAN HAULING | trash pickup | $5,440.00  |
| L.L. PELLING CO. | Sealcoating  | $79,699.53  |
| LITHO SPECIALISTS | laser bill  | $427.00  |
| LYNCH DALLAS, P.C. | Attorney  | $231.53  |
| MARTIN EQUIPMENT | mini | $2,716.16  |
| MASTERCARD | books | $1,301.35  |
| MCFARLAND - SWAN OFFICE CITY | Office Supplies  | $42.97  |
| Microbac Laboratories Inc | water test  | $17.50  |
| MIDAMERICAN ENERGY | gas-300 Mill st | $21.84  |
| MIDAMERICAN ENERGY | 411 N Main st  | $14.50  |
| MIDAMERICAN ENERGY | 501 N Oak | $14.50  |
| MIDAMERICAN ENERGY | 0 N Main st  | $13.05  |
| MIDAMERICAN ENERGY | 802 Pershing Ave  | $13.05  |
| Mike Adams  | refund deposit  | $96.83  |
| MT. HAMILL ELEVATOR | Supplies  | $455.00  |
| MUNICIPAL SUPPLY | Supplies  | $8,361.43  |
| Payroll |  | $9,491.49  |
| RATHBUN REGIONAL WATER | August water  | $5,692.80  |
| RSM US PRODUCT SALES | June | $183.00  |
| T.H.E. COMPANY | Badboy deck belt  | $101.95  |
| T-MOBILE | chief’s cellphone | $120.10  |
| TODD HERDRICH | reimburse | $102.19  |
| USPS | postage | $190.40  |
| VERIZON BUSINESS | 802 Pershing  | $40.01  |
| VERTICAL COMMUNICATIONS | City phone  | $56.85  |
| WEX BANK | Fuel | $1,395.55  |
| WINDSTREAM | water-int | $156.75  |
| WINDSTREAM | 802 Pershing | $134.93  |
| Total |  | $152,984.96  |