Regular Meeting Minutes

Monday September 8th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Brian Moeller, with Council Members, Keefe, Benner & Marshall present, Wagner & Newton were absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Director Todd Herdrich, Police Chief Brad Roberts and Officer Jackson Jones. Others in attendance were Gary & Jody Ramatoski, Nadine Allen, Jim Ramsey, Scott & Julie Shaeffer, Jerry & Kelly Hackett, Jen Estrada, CJ Faulkner & Steve Pedrick.

Motion by Keefe second by Marshall to approve the agenda: all ayes.

Citizen comments – Numerous residents expressed concerns regarding recent backups.

Motion by Keefe, second by Benner to approve the consent agenda: all ayes.

1. Approval of the minutes of the August 2025 meetings.
2. Approval of August 2025 financial reports.
3. Approval of August 2025 disbursements and September ‘25 bills to be allowed.
4. Approval of Building Permit @ 315 Dewey Ave for deck.

Zach James with Southeast Iowa Regional Planning reviewed TIF documents and steps to take to begin the process. Grant options for engineering were also discussed.

Jen Estrada with Southeast Iowa Soccer League addressed the council regarding the soccer league separating themselves from the Ball Association. She asked that there be a contract put in place between the city, ball assoc. & soccer league regarding use and maintenance of Westview Park.

Steve Pedrick with French Reneker and Assoc reviewed a plan of action regarding the recent sewer backups. Motion by Keefe, second by Marshall to approve engineering services agreement for sanitary sewer improvement conceptual planning: all ayes.

Motion by Keefe, second by Marshall to approve Verkada quote for access control at City Hall: all ayes.

Motion By Marshall, second by Benner to approve closing of Main St from Mill St to Chestnut St October 18th 2025 from 9am until 2pm for a car show: all ayes.

Deadline to submit election paperwork to the city clerk is September 18th 2025 @ 4pm.

Trick or Treat has been scheduled for October 31st 2025 from 5-7pm.

Flushing of Mains will take place between October 13th thru the 24th.

Status of nuisance properties were reviewed.

Police Report – There were 39 calls for service, 12 traffic stops w/ 5 citations.

Water/Sewer Superintendent Report – reviewed sanitary sewer cleaning and inspection program recommendations.

City Clerk Report – meeting with Gworks is scheduled for September 12th 2025. A budget workshop has been scheduled for September 16th 2025 5:30pm @ city hall.

There being no other business to come before the Council, motion by Keefe, second by Marshall, Mayor Moeller declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Brian Moeller, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $14,261.59 Capital Equipment Reserve $0 Road Use Tax $10,120.82 Employee Benefit $0 Local Option Sales Tax $8,203.19 Debit Service $0 Rathbun $0 ARPA $0 Water $20,182.50 Water Sinking USDA $1,816 Sewer $26,643.37 Sewer Sinking $0. **Summary of All Disbursements:** General $33,080.94 Capital Equipment Reserve $0 Road Use Tax $3,219.44 Employee Benefit $1,850.33 Local Option Sales Tax $1,850.83 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $20,781.36 Water Sinking $1,816 Sewer $24,790.45 Sewer Sinking $0.

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| **Vendor Name** | **References** | **Amount** |
| DONNELLSON LUMBER CO | August 2025 inv | $321.47 |
| GRRWA | LANDFILL | $1,906.00 |
| MT. HAMILL ELEVATOR | BULK ROUNDUP | $200.00 |
| ACCESS | COPIES | $4.06 |
| EXCEL IT SERVICES | CLOUD SERVICES | $447.00 |
| FAMILY HANDYMAN | SUBSCRIPTION | $26.75 |
| MCFARLAND - SWAN OFFICE CITY | OFFICE SUPPLIES | $185.08 |
| TOTAL PRINT USA | COPIES | $4.82 |
| Jeri Sparks | ACRYLIC CLASS | $250.00 |
| POSTMASTER | STAMPS | $234.00 |
| EFTPS | Payroll Run | $5,662.64 |
| IPERS | Payroll Run | $3,548.24 |
| MASTERCARD | TRUTHFINDER | $724.88 |
| BTNCO, LLC DBA EXCITE CONSULTI | troubleshooting | $612.50 |
| BTNCO, LLC DBA EXCITE CONSULTI | MONTHLY BILL-SEP | $192.00 |
| ALLIANT ENERGY | 407 DEWEY | $8,704.11 |
| Wellmark Blue Cross Blue Shiel | EMPLOYEE HEALTH | $1,410.53 |
| ALISHA DAVIDSON | PAYROLL ISSUE | $150.00 |
| USPS | WATERBILL POSTAGE | $177.51 |
| USDA RURAL DEVELOPMENT | LOAN PAYMENT | $1,816.00 |
| CULLEN CONSTRUCTION CO | INSTALL WYE IN SE MAIN | $14,038.13 |
| CITY OF FT MADISON | VAC/JET TRUCK AND LABOR | $1,400.00 |
| MOHRFELD ELECTRIC | BORE WATER SERVICE | $3,210.00 |
| BENTONSPORT PRESERVATION | FINAL PAYMENT FOR DEPOT | $1,622.00 |
| IOWA DEPARTMENT OF REVENUE | FILLING PERIOD AUG 31 25 | $1,157.43 |
| IOWA DEPARTMENT OF REVENUE | FILLING PERIOD AUG 31 25 | $246.32 |
| KOHLMORGAN HAULING | GARBAGE HAULING -AUGUST | $5,440.00 |
| RATHBUN REGIONAL WATER | Aug-25 | $5,171.20 |
| Microbac Laboratories Inc | WATER TESTING | $17.50 |
| KEMPKERS TRUE VALUE | POSTAGE/KEYS | $31.11 |
| TOM BARNETT | 407 DEWEY CLEANOUT | $395.03 |
| HIGH TIDE TECHNOLOGIES | ANNUAL COMMUNICATIONS RENEWAL | $400.00 |
| T-MOBILE | CHIEF CELL PHONE | $74.47 |
| IOWA PRISON INDUSTRIES | ROAD SIGNS | $324.72 |
| MIDAMERICAN ENERGY | 501 N OAK | $80.01 |
| HUFFMAN'S FARM AND HOME | SUPPLIES | $62.75 |
| VERIZON BUSINESS | TOUGHBOOK CHIEF | $80.02 |
| RSM US PRODUCT SALES | JULY 2025 CSP | $88.00 |
| BENTLER AUTOMOTIVE | BATTERY/LABOR | $227.38 |
| ARMSTRONG TRACTOR LLC | BELT | $160.20 |
| WINDSTREAM | LIBRARY-JULY | $77.23 |
| MARTIN EQUIPMENT | 2021 JOHN DEERE BELT | $1,062.93 |
| JEROD WOOLVERTON | WEST VIEW PARK | $8,000.00 |
| AFLAC | AFLAC | $210.32 |
| KROGMEIER HAULING | ROCK HAULING PARK | $120.00 |
| CESSFORD CONSTRUCTION CO | ROCK-PARK | $581.35 |
| CITY OF WEST POINT | JULY 2025 FUEL | $3,568.68 |
| WEX BANK | FUEL | $845.79 |
| VERTICAL COMMUNICATIONS | PHONE SERVICE | $57.38 |
| MUNICIPAL SUPPLY | SEWER SUPPLIES | $579.64 |
| TODD HERDRICH | CELL PHONE | $50.00 |
| Payroll | Payroll | $19,808.75 |
| Total |  | $95,765.93 |