Regular Meeting

Monday November 14th, 2022

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Weber, Marshall, Newton & Estrada present.

Motion by Weber, second by Newton to approve the agenda: all ayes.

Citizen comments – None.

Motion by Newton, second by Estrada to approve the minutes of the October ‘22 meetings: all ayes.

Motion by Marshall, second by Estrada to approve the October ’22 financial reports: all ayes.

Motion by Weber, second by Newton to approve the October ‘22 disbursements and November ’22 bills to be allowed: all ayes.

Motion by Marshall, second by Moeller to approve tax abatement application for 814 State St: all ayes.

Motion by Newton, second by Moeller to approve building permit for deck at 811 N Main: all ayes.

Motion by Moeller, second by Marshall to approve French Reneker engineer agreement for Westview Park Trail Phase 1: all ayes.

Akanksha with SEIRP gave an update on the progress of the comprehensive plan.

Set December 12th 2022 to open request for proposals for FY23 Annual Examination at City Office Building at 7:30pm.

Motion by Newton, second by Marshall to approve Resolution No 2022-17 changing the employment status of a part time library clerk to a part time assistant librarian and setting the wages: RCV all ayes.

Set December 12th 2022 for budget workshop & salary committee to discuss the budget for F2023 starting at 6:00pm at the city office building.

Nuisance Properties – discussed next steps for 215 Lincoln Ave Lot 1 due to tree falling through trailer.

Set December 12th 2022 7:30pm at city office building for public hearing and first reading amending Ordinance Chapter 151 Trees by adding planting prohibited. There shall be no planting of trees, plants, or shrubs on the city’s parking or right of way.

Discussion was held regarding the counties construction project on 180th Ave resurfacing the roadway. Council would like to invite Ben Hull county engineer to attend December 12ths city council meeting to discuss further.

Police Report – There were 43 calls for service, 10 traffic stops & 2 citation. 28 building checks were done during the day & night time hours.

Water/Sewer Superintendent Report – water main flushing went as planned with no issues encountered. New Christmas lights were hung on the water tower. 5 new Christmas decorations to be hung on the street light poles were purchased and will be hung this year.

Clerk Report –The Best You Coalition updates were given to the council with upcoming meeting dates.

There being no other business to come before the Council, motion by Moeller, second by Newton, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $88,056.94 Capital Equipment Reserve $0 Road Use Tax $10193.60 Employee Benefit $7,734.81 Local Option Sales Tax $1,033.38 Debit Service $0 Rathbun $0 ARPA $0 Water $24,410.17 Water Sinking USDA $1,816.00 Sewer $28,951.74 Sewer Sinking $0. **Summary of All Disbursements:** General $23,738.37 Capital Equipment Reserve $0 Road Use Tax $2,881.24 Employee Benefit $1,443.43 Local Option Sales Tax $0 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $17,026.69 Water Sinking $1,816.00 Sewer $11,719.91 Sewer Sinking $0.

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| DONNELLSON TIRE & SERVICE | Service | 64.95 |
| U S CELLULAR | cellphone | 103.81 |
| AFLAC | Aflac | 121.14 |
| MASTERCARD | Misc supplies | 831.82 |
| WINDSTREAM | phone/internet | 435.97 |
| ALLIANT ENERGY | Electric | 5,654.20 |
| GRRWA | Landfill Fee | 953.00 |
| DAHMS AUTOMOTIVE | 00 Chevy Repairs | 330.88 |
| MID AMERICAN ENERGY | Gas | 156.41 |
| EFTPS | FED/FICA TAXES | 3,667.61 |
| IPERS | IPERS-REGULAR | 2,515.68 |
| TODD HERDRICH | Cellphone Reimbursement | 50.00 |
| DONNELLSON LUMBER CO | Supplies | 34.34 |
| DAILY DEMOCRAT | PROCEEDINGS | 234.01 |
| ARMSTRONG TRACTOR LLC | Spark plug/ chain saw chaps | 92.77 |
| PILOT GROVE SAVINGS BANK | Loan Payment | 23,378.76 |
| HUFFMAN'S FARM AND HOME | Supplies | 364.51 |
| KELTEK INCORPORATED | Getac Cloud Renewal | 2,076.00 |
| PAUL'S PLUMBING | Replaced sinks & toilets @ dep | 1,789.46 |
| THACHER TREE CARE | Tree Removal | 6,550.00 |
| CITY OF WEST POINT | Chiefs Wages/Fuel | 3,222.38 |
| WEX BANK | Gas | 542.74 |
| VERIZON | Data | 80.02 |
| LEE CO CLERK OF COURT | Court Fee | 60.00 |
| DAWN SCHAU | Office Cleaning | 315.00 |
| USPS | water bills postage | 143.20 |
| IOWA DEPARTMENT OF REVENE | water service excise | 1,147.34 |
| IOWA DEPARTMENT OF REVENE | sales and use | 288.63 |
| RATHBUN REGIONAL WATER | Rathbun | 5,313.00 |
| DORSEY & WHITNEY LLP | SRF loan interest rate reducti | 850.00 |
| GWORKS | Annual Fees | 2,861.00 |
| IOWA RURAL WATER ASSOC | Membership Dues | 225.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Trash pickup | 4,335.00 |
| LYNCH DALLAS, P.C. | Legal Fees | 204.00 |
| INGRAM | 714,222,767,142,227,000,000,000 | 502.83 |
| DEMCO | misc supplies | 116.48 |
| RSM US LLP | Managed IT Service/Exchange | 328.00 |
| WOOD MAGAZINE | magazine | 29.99 |
| ACCESS | copies | 622.48 |
| VERTICAL COMMUNICATIONS | Phone | 58.07 |
| ION ENVIRONMENTAL SOLUT | Testing | 384.00 |
| TASTE OF HOME | magazine | 10.70 |
| SINCLAIR TRACTOR | Oil Filter/Switch | 18.39 |
| OVERDRIVE | Ebook content fee | 485.85 |
| RANDY NANCE | Deposit Refund | 60.79 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 22,410.67 |
|  | CLAIMS TOTAL | 97,652.99 |