Regular Meeting Minutes

Monday November 13th, 2023

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Weber, Newton & Estrada present.

Motion by Newton, second by Estrada to approve the agenda: all ayes.

Citizen comments – None

Motion by Marshall, second by Moeller to approve the minutes of the October ‘23 meeting: all ayes.

Motion by Weber, second by Newton to approve the October ’23 financial reports: all ayes.

Motion by Newton, second by Weber to approve the October ‘23 disbursements and November ’23 bills to be allowed: all ayes.

Fred Heins addressed the council regarding the Notice and Order to Abate Nuisance letter he received. He is working to clean up the property, nuisance committee & chief of police will visit the property prior to next meeting to see progress. Timeline to complete has been extended while progress is being made.

Public Hearing – Resolution 2023-17 Adoption of Donnellson Comprehensive Plan 2040 – no written or oral comment.

Motion by Moeller, seconded by Newton to approve Resolution No 2023-17 Resolution approving City of Donnellson Comprehensive Plan 2040, RCV all ayes.

Public Hearing – Amend Ordinance to revise regular council meeting date and time to the second Monday of the month @ 7:30pm – no written or oral comments.

Motion by Moeller, second by Marshall to approve First Reading of Ordinance 17.04 revising regular council meeting date & time to the second Monday of the month @ 7:30pm, RCV all ayes.

Motion by Newton, second by Moeller to approve Blue Top Excavating Pay Estimate #2 for trail project @ Westview Park, all ayes.

Motion by Moeller, second by Marshall to discontinue Managed IT Service with RSM effective 11-30-2023 and switch 4 users to Microsoft 365, all ayes.

Election results – Jeremy Marshal was reelected as city council member & Erin Wagner was the write in vote winner for the second city council member vacancy.

Update was given on the current nuisance properties.

Police Report – There were 45 calls for service, 10 traffic stops. 29 building checks were done during the day & night time hours. An arrest was made after completing an investigation into sexual abuse assault, with the assistance from the Department of Human Services.

Clerk Report – Budget workshop is set for December 11th 2023 @ 6:30pm prior to regular city council meeting.

There being no other business to come before the Council, motion by Moeller, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $88,954.33 Capital Equipment Reserve $0 Road Use Tax $9,935.96 Employee Benefit $6,908.31 Local Option Sales Tax $8,171.71 Debit Service $13,332.94 Rathbun $0 ARPA $0 Water $21,495.66 Water Sinking USDA $1,816.00 Sewer $28,389.51 Sewer Sinking $0. **Summary of All Disbursements:** General $54,576.21 Capital Equipment Reserve $0 Road Use Tax $2,949.15 Employee Benefit $1,457.12 Local Option Sales Tax $711.52 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $15,341.79 Water Sinking $1,816.00 Sewer $13,879.64 Sewer Sinking $0.

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| DONNELLSON TIRE & SERVICE | Service 15 Chevy | 69.00 |
| AFLAC | Aflac | 121.14 |
| MASTERCARD | Misc Supplies | 2,392.77 |
| WINDSTREAM | Internet | 416.94 |
| ALLIANT ENERGY | Electric | 4,310.58 |
| GRRWA | Landfill Fees | 1,906.00 |
| USA BLUE BOOK | Supplies | 227.54 |
| FRENCH-RENEKER-ASSOCIATES | Engineer Fees | 1,043.14 |
| MID AMERICAN ENERGY | Gas | 64.03 |
| EFTPS | FED/FICA TAXES | 3,968.91 |
| IPERS | IPERS-REGULAR | 2,630.96 |
| TODD HERDRICH | cellphone | 50.00 |
| DONNELLSON LUMBER CO | Spray paint | 15.98 |
| DAILY DEMOCRAT | PROCEEDINGS | 235.96 |
| PILOT GROVE SAVINGS BANK | Loan Interest Payment | 6,667.50 |
| HUFFMAN'S FARM AND HOME | Antifreeze | 116.77 |
| IOWA FINANCE AUTHORITY | Interest Payment | 27,692.45 |
| PAUL'S PLUMBING | Replace furnace - City Shop | 3,010.00 |
| POSTMASTER | Water Bills | 193.80 |
| CITY OF WEST POINT | Chief Wages | 3,284.00 |
| KEMPKERS TRUE VALUE | USPS Charge | 11.76 |
| WEX BANK | Fuel | 462.13 |
| VERIZON | Data Plan | 120.03 |
| JM ELECTRIC, INC | Electrician | 620.00 |
| MICROBAC LABORATORIES | Testing | 15.00 |
| WESTECH | Brush Set | 1,996.01 |
| IOWA DEPARTMENT OF REVENE | Sewer Tax | 259.34 |
| IOWA DEPARTMENT OF REVENE | Water Service Excise Tax | 1,102.81 |
| LITHO SPECIALISTS | Laser Bills | 456.00 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,558.40 |
| GWORKS | Annual Support | 3,047.00 |
| IOWA RURAL WATER ASSOC | Dues | 305.00 |
| CHUCK FULLENKAMP | Hats | 34.00 |
| USDA RURAL DEVELOPMENT | Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Trash Service | 5,440.00 |
| PLAY-PRO RECREATION | Timbers at Ballpark | 2,657.00 |
| LYNCH DALLAS, P.C. | Lawyer Fees | 952.00 |
| ABC FIRE EXTINGUISHER | Maintenance | 123.80 |
| DIANE KRUSE | Book | 60.00 |
| INGRAM | Books | 611.20 |
| DEMCO | Supplies | 326.31 |
| RSM US LLP | Managed IT, Sophos, Barracuda | 785.00 |
| WOOD MAGAZINE | Magazine | 29.99 |
| FOLLETT | Labels | 211.31 |
| ACCESS | Printer Contract/Copies | 644.25 |
| VERTICAL COMMUNICATIONS | Phone | 56.70 |
| ION ENVIRONMENTAL SOLUT | Testing | 409.00 |
| GOOD HOUSEKEEPING | Magazine | 25.67 |
| EXCEL IT SERVICES | Printer setup/Cloud Backup | 369.86 |
| JSPARKS | Classes | 400.00 |
| T-MOBILE | Chiefs Cellphone | 120.10 |
| JUNIOR LIBRARY GUILD | Books | 88.00 |
| BLUE TOP EXCAVATING LLC | Westview Park Trail | 42,590.97 |
| COLLIN CONGDON | Deposit Refund | 200.00 |
| THE PIONEER WOMAN | Magazine | 28.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 23,074.36 |
|  | CLAIMS TOTAL | 153,424.47 |