Regular Meeting Minutes

Monday May 13th, 2024

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber, Moeller & Newton present. Wagner was absent. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts, Public Works Director Todd Herdrich & Librarian Sunny Robbins. Others in attendance – Stacy Weber & Nadine Allen.

Motion by Newton, second by Weber to approve the agenda: all ayes.

Citizen comments – None

Motion by Moeller, second by Marshall to approve the minutes of the April ‘24 meeting: all ayes.

Motion by Moeller, second by Newton to approve the April ’24 financial reports: all ayes.

Motion by Marshall, second by Weber to approve the April ‘24 disbursements and May ’24 bills to be allowed: all ayes.

Motion by Newton, second by Weber to approve sidewalk grant @ 514 & 516 N Main St for R&T Stumble Inn, all ayes.

Motion by Moeller, second by Newton to approve building permit @ 415 University for 2 car garage, all ayes.

Motion by Moeller, second by Marshall to approve Commercial Contracting Service quote for street sweeping service, all ayes.

Tree Removal Bids were as follows: Brians Tree Service $8,000, Thacher Tree Care $6,150, Codys Tree Service $9,480 & Arborology $16,945. Motion by Moeller, second by Newton to award tree removal contract to Thacher Tree Care in the amount of $6,150, all ayes.

Police Report – There were 51 calls for service, 17 traffic stops and 7 citations. 31 building checks were done during the day & nighttime hours. Two arrest reported for possession of stolen property & a warrant. A stolen vehicle was also recovered.

Water / Sewer Superintendent Report – rcvd some lead service line surveys, will put out a reminder to have them submitted asap. Putting together listing for sealcoating of streets, looking to include a few alleys this year. Lawnmower is in shop for repairs.

Clerk Report – The city has switched their accounting software to Gworks Cloud, residents are encouraged to sign up for their online account to control their billing preferences.

There being no other business to come before the Council, motion by Moeller, second by Newton, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $73,943.89 Capital Equipment Reserve $0 Road Use Tax $10,123.99 Employee Benefit $5,614.70 Local Option Sales Tax $8,638.75 Debit Service $10,836.32 Rathbun $0 ARPA $0 Water $22,330.50 Water Sinking USDA $1,816.00 Sewer $27,738.49 Sewer Sinking $0. **Summary of All Disbursements:** General $38,290.17 Capital Equipment Reserve $0 Road Use Tax $2,956.88 Employee Benefit $1,383.95 Local Option Sales Tax $901.97 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $18,914.66 Water Sinking $1,816.00 Sewer $10,074.40 Sewer Sinking $0.

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| **Claims Report** | **4/9/2024 - 5/13/2024** |  |
| ACCESS | copies | 389.01 |
| AFLAC | AFLAC | 121.14 |
| ALLIANT ENERGY | electric | 5,226.17 |
| CESSFORD CONSTRUCTION CO | patch mix | 2,966.55 |
| CITY OF WEST POINT | chiefs wages | 3,284.00 |
| DAILY DEMOCRAT | proceedings | 179.72 |
| DAWN SCHAU | Cleaning Supplies | 101.62 |
| DONNELLSON LUMBER CO | furnace filter | 6.98 |
| DONNELLSON TIRE & SERVICE | tire repair | 25.00 |
| EFTPS | FED/FICA TAXES | 3,827.65 |
| EXCEL IT SERVICES | LIB CLOUD SERVICES | 42.77 |
| FRENCH-RENEKER-ASSOCIATES | Engineer | 1,533.14 |
| GREEN ACRES CLUB | support | 1,000.00 |
| HUFFMAN'S FARM AND HOME | rain gauge | 11.99 |
| INGRAM | Books | 635.33 |
| ION ENVIRONMENTAL SOLUTIONS | testing | 661.00 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 1,096.58 |
| IOWA DEPARTMENT OF REVENE | Sewer Tax | 253.09 |
| IPERS | IPERS-REGULAR | 2,733.91 |
| JSPARKS | Acrylic clasee | 225.00 |
| KEMPKERS TRUE VALUE | battery / postage | 27.94 |
| KOHLMORGAN HAULING | garbage hauler | 5,440.00 |
| KROGMEIER HAULING | hauling | 240.00 |
| LEE COUNTY ENGINEER | partial payment | 75,575.00 |
| LINDA BETSINGER MCCANN | Books | 40.00 |
| LYNCH DALLAS, P.C. | attorney fee | 60.00 |
| MASTERCARD | Misc Supplies | 3,308.62 |
| MCFARLAND - SWAN OFFICE CITY | office supplies | 353.51 |
| Microbac Laboratories Inc | testing | 17.50 |
| MIDAMERICAN ENERGY | gas | 142.19 |
| MUNICIPAL SUPPLY | supplies | 310.00 |
| PHILP INSURANCE AGENCY | insurance | 1,333.00 |
| PILOT GROVE SAVINGS BANK | GO Loan Payment | 54,907.50 |
| PLAYAWAY PRODUCTS | Audiobooks | 796.90 |
| POETS & WRITERS | Magazine renewal | 11.00 |
| POPULAR WOODWORKING | 2 year renewal | 18.00 |
| RATHBUN REGIONAL WATER | bulk water | 5,254.40 |
| RIVER FRONT FLOWERS | spraying/weed/fertilizer | 112.35 |
| Rob & Tara Danker | replace concrete | 3,979.50 |
| RSM US PRODUCT SALES | IT Support | 615.95 |
| SINCLAIR TRACTOR | belt | 43.56 |
| T.H.E. COMPANY | pickup/delivery | 50.00 |
| TED M. WIEGAND, CPA | Annual Exam | 4,950.00 |
| T-MOBILE | cellphone | 120.10 |
| TODD HERDRICH | cellphone reimbursement | 50.00 |
| ULINE | safety vest | 110.82 |
| USDA RURAL DEVELOPMENT | loan payment | 3,632.00 |
| USPS | Water Bill/Newsletter postage | 450.28 |
| VERIZON BUSINESS | data plan | 40.01 |
| VERTICAL COMMUNICATIONS | phone service | 56.22 |
| WEX BANK | Fuel | 807.48 |
| WINDSTREAM | internet | 291.52 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 23,646.24 |
|  | TOTAL CLAIMS | 211,112.24 |