Mayor Moeller appointed Jeremy Marshall as mayor pro-tem

Regular Meeting Minutes

Monday May 12th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Brian Moeller, with Council Members Wagner, Marshall, Keefe & Benner present. Newton was absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins & Public Works Todd Herdrich. Others in attendance were Nadine Allen & Janet Haeffner,

Motion by Marshall second by Benner to approve the agenda: all ayes.

Citizen comments - None

Motion by Wagner, second by Benner to approve the consent agenda: all ayes.

1. Approval of the minutes of the April ‘25 meetings.
2. Approval of April 25’ financial reports.
3. Approval of April ’25 disbursements and May ‘25 bills to be allowed.
4. Approval of Building Permit – Mark Day @ 7 Fairway Ct for storage shed.
5. Approval of Building Permit – Wendel Walljasper @ 125 Garden St to demolish home.
6. Approval of New Utility Connection – Wendel Walljasper @ 125 Garden St to connect to water.
7. Approval of Tobacco License for Casey 201 Madison Ave.
8. Approval of Tobacco License for Dollar General 119 Madison Ave.
9. Approval of Tobacco License for Green Acres 925 Fruit St.

Motion by Keefe, second by Benner to approve Resolution No 2025-6 A Resolution authorizing bid process and setting public hearing for July 14th 2025 @ 6:30pm for the proposed sale of 202 Burlington: RCV all ayes.

Discussion held regarding 17 acres for sale west of town, two council members to meet with seller.

Citizen complaint regarding cats running at large, city officials will work to resolve issues with owner.

Set June 9th 2025 to open bids for tree trimming / removal of trees @ 6:30pm.

Status of nuisance properties were discussed.

Police Report – There were 55 calls for service, 28 traffic stops.

Water / Sewer Superintendent Report – smoke testing of sewers has begun on the east side of town, once completed the engineer will provide a report to city officials with findings.

City Clerk Report – Clerk attended leadership forum at the LCED building to collaborate with other officials on ways to grow Donnellson.

There being no other business to come before the Council, motion by Marshall, second by Keefe, Mayor Moeller declared the meeting adjourned: all ayes.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $114,160.19 Capital Equipment Reserve $0 Road Use Tax $10,355.03 Employee Benefit $6368.92 Local Option Sales Tax $10,225.29 Debit Service $11,652.04 Rathbun $0 ARPA $0 Water $19,964.23 Water Sinking USDA $1816 Sewer $28,003.70 Sewer Sinking $0. **Summary of All Disbursements:** General $73,501.43 Capital Equipment Reserve $0 Road Use Tax $2,986.64 Employee Benefit $1,792.91 Local Option Sales Tax $1,730.45 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $19,337.45 Water Sinking $1816 Sewer $23,923.46 Sewer Sinking $0.

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| **CLAIMS REPORT**  | **04/15/2025 To 05/12/2025** |   |
| ABSOLUTE SCIENCE | LIBRARY PROGRAM | $375.00  |
| ACCESS | COPIES  | $552.69  |
| AFLAC | AFLAC | $133.96  |
| ALLIANT ENERGY | 315 S MAIN-SIREN MAR | $4,398.41  |
| ARMSTRONG TRACTOR LLC | BATTERY FOR GENERATOR  | $364.04  |
| AUDITOR OF STATE | ANNUAL EXAM FEE  | $175.00  |
| BAKER & TAYLOR | BOOKS | $16.53  |
| BARNGROVER & SON GLASS CO | REPLACE LOCK FOR FRONT DOOR  | $330.11  |
| BENTLER AUTOMOTIVE  | TRUCK BELT/LABOR | $156.56  |
| BTNCO, LLC DBA EXCITE CONSULTI | MONTHLY BILLING MAY | $143.00  |
| CESSFORD CONSTRUCTION CO | ROCK | $586.63  |
| CITY OF WEST POINT | POLICE EXPENSES  | $3,393.01  |
| DAILY DEMOCRAT | ADVERTISEMENT  | $438.32  |
| DONNELLSON LUMBER CO | NUISANCE/SUPPLIES  | $237.01  |
| DONNELLSON TIRE & SERVICE | SERVICE POLICE TRUCK  | $98.00  |
| EFTPS | Payroll Run | $2,668.57  |
| EXCEL IT SERVICES | CLOUD SERVICE  | $72.00  |
| GRRWA | LANDFILL  | $953.00  |
| HUFFMAN'S FARM AND HOME | SUPPLIES  | $28.98  |
| INDUSTRIAL MOTORS, INC. | TORQUE IMPACT/BATTERY | $785.07  |
| INGRAM Library Services | BOOKS | $69.89  |
| IOWA DEPARTMENT OF REVENUE | WATER EXCISE | $1,054.99  |
| IOWA DEPARTMENT OF REVENUE | SALES | $227.06  |
| IOWA ONE CALL | ONE CALL | $23.40  |
| IPERS | Payroll Run | $3,281.37  |
| JM ELECTRIC, INC | REWIRING MOTOR | $249.44  |
| JSPARKS | ACRYLIC CLASS  | $650.00  |
| JUNIOR LIBRARY GUILD | BOOKS  | $284.60  |
| KEMPKERS TRUE VALUE | SHIPPING | $13.17  |
| KOHLMORGAN HAULING | GARBAGE HAULING  | $10,880.00  |
| LYNCH DALLAS, P.C. | NUISANCE | $2,327.25  |
| MASTERCARD | OFFICE SUPPLIES  | $2,652.28  |
| MCFARLAND - SWAN OFFICE CITY | OFFICE SUPPLIES  | $59.27  |
| Microbac Laboratories Inc | WATER TESTING | $17.45  |
| MIDAMERICAN ENERGY | 802 PERSHING | $169.35  |
| NATIONAL BUSINESS FURNITURE | FURNITURE  | $1,268.91  |
| PLAYAWAY PRODUCTS | AUDIOBOOKS | $840.60  |
| RATHBUN REGIONAL WATER | BULK WATER  | $4,915.20  |
| RSM US PRODUCT SALES | FEBRUARY 2025 CSP | $191.00  |
| SHERWOOD COMPANY | RE-ROPE FLAG POLE | $295.75  |
| T-MOBILE | MAR 16-APR 15 CHIEF PHONE  | $120.10  |
| TODD HERDRICH | CELL PHONE | $50.00  |
| USA BLUE BOOK | BUTTERFLY VALVE | $585.52  |
| USDA RURAL DEVELOPMENT | LOAN PAYMENT | $1,816.00  |
| USPS | WATERBILL POSTAGE  | $157.36  |
| VERIZON BUSINESS | TOUGHBOOK CHIEF  | $80.02  |
| VERTICAL COMMUNICATIONS | PHONE SERVICE  | $57.50  |
| Wellmark Blue Cross Blue Shiel | EMPLOYEE HEALTH  | $1,410.53  |
| WEX BANK | FUEL | $825.84  |
| WINDSTREAM | INTERNET-CITY  | $370.42  |
| PAYROLL TOTAL |   | $18,160.50  |
| **Total** |  | **$69,010.66**  |