

Regular Meeting Minutes

Monday May 11th, 2026

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Willis Krehbiel, with Council Members, Keefe, Marshall & Young present. Wagner & Dahms were absent. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Superintendent Todd Herdrich & Officer Jackson Jones. Others in attendance were Nadine Allen & Janet Haeffner.

Motion by Young second by Keefe to approve the agenda: all ayes.

Resident questioned the discharge at Green Acres pool, and another asked about the new trash receptacles.

Motion by Keefe, second by Young to approve the consent agenda: all ayes.

- a. Approval of the minutes of the April 2026 meetings.
- b. Approval of April 2026 financial reports.
- c. Approval of April 2026 disbursements and May 2026 bills to be allowed.
- d. Approval of updated ownership information for Dollar General on their Class B Retail Alcohol License.
- e. Approval of Retail Tobacco License Renewal for Dollar General.
- f. Approval of Retail Tobacco License for Green Acres
- g. Approval of Building Permit – deck w/roof system @ 530 Ash St
- h. Approval of Building Permit – garage addition @ 802 Dewey Ave
- i. Approval of Urban Revitalization Tax Abatement for 125 Garden St – New Home with attached 3 car garage.

Motion by Marshall, second by Young to open Public Hearing to Amend FY2026 Budget: all ayes.

Motion by Young, second by Keefe to close Public Hearing to Amend FY2026 Budget: all ayes.

Motion by Young, second by Marshall to approve Resolution No 2026-06 A Resolution approving the budget amendment #2 for FY2026: RCV All Ayes.

Motion by Young, second by Keefe to approve Resolution No 2026-07 A Resolution approving the amended transfer of funds for FY2026: RCV All Ayes.

The following tree bids were opened: Codys Tree Service \$5,680, Trimline Lawn & Tree LLC 11,950, Thacher Tree Service \$4,475, Well's Trucking Inc \$15,800, Hawks Tree Removal & More \$8,550, Hoenig Tree Service Inc \$7,259, Legacy Professional Tree Care LLC \$11,925, SE Iowa Tree Service \$13,220, Dillon Benner \$4,050, Brian Jenkins \$4,050. Motion by Marshall, second by Young to award the tree removal contract to Brian Jenkins: all ayes.

Motion by Young, second by Keefe to hire Jack Benner and David Ellingboe as seasonal mowing employees at \$12 an hour: all ayes.

Motion by Young, second by Keefe to approve the hiring committee (after interviews) to offer the maintenance operator position to the best qualified candidate: all ayes.

Motion by Marshall, second by Keefe directing the clerk to certify mail a 14 day termination notice to the City of West Point terminating the 28E Agreement for police services: all ayes.

Motion by Marshall, second by Keefe changing the public safety committee to Young & Marshall and the library committee to Young & Wagner: all ayes.

Motion by Young, second by Keefe authorizing the city clerk to give a 30 day cancellation notice to Gworks Accounting Software: all ayes.

Motion by Young, second by Keefe approving the software change to Banyon Data: all ayes.

Police Report – There were 35 calls for service w/ 9 traffic stops.

Water/Sewer Superintendent Report – Working with WEMIGA on new trash receptacles that will be coming starting July 1st. Spoke with a few companies regarding the possibility of grouting seams in the sewer main. Looking into the tornado siren and the possibility of testing it once a month to make sure everything is working correctly.

City Clerk Report – Clerks will be entering all the accounting data manually into the new software which will take some extra time to ensure accuracy.

Mayor comments – a resident brought up concern of a sink hole in the alley behind her house, Herdrich will investigate it.

There being no other business to come before the Council, motion by Young, second by Keefe, Mayor Krehbiel declared the meeting adjourned: all ayes.

_____, Willis Krehbiel, Mayor

Attest: _____, Rebecca Schau, City Clerk

Summary of All Receipts: General \$112,938.62 Capital Equipment Reserve \$0 Road Use Tax \$10,175.23 Employee Benefit \$7,133.69 Local Option Sales Tax \$10,991.56 Debit Service \$5,581.25 Rathbun \$0 ARPA \$0 Water \$20,463.70 Water Sinking USDA \$1,816 Sewer \$28,570.35 Sewer Sinking \$0. **Summary of All Disbursements:** General \$86,700.11 Capital Equipment Reserve \$0 Road Use Tax \$2,524.34 Employee Benefit \$1,710.75 Local Option Sales Tax \$789.84 Debit Service \$0 Capital Project Fund \$0 Rathbun \$0 ARPA \$0 Water \$21,782.61 Water Sinking \$1,816 Sewer \$11,416.40 Sewer Sinking \$0.

Vendor Name	Amount	Reference
ACCESS	\$443.81	COPIES
AFLAC	\$206.36	AFLAC
ALLIANT ENERGY	\$55.23	1301 BURLIN APR 26
ALLIANT ENERGY	\$209.40	501 OAK ST APRIL 26
ALLIANT ENERGY	\$13.15	WASTE WATER APRIL
ALLIANT ENERGY	\$1,339.80	STR LIGHTS APR 26
ALLIANT ENERGY	\$3,340.55	800 PETERIE APR 26
ALLIANT ENERGY	\$31.94	400 MILL ST APRIL 26
ALLIANT ENERGY	\$137.57	802 PERSH AVE APR 26
ALLIANT ENERGY	\$69.47	608 MAIN ST APRIL 26
BTNCO, LLC DBA EXCITE CONSULTI	\$3,452.35	NEW PANASONIC TOUGHBOOK
BTNCO, LLC DBA EXCITE CONSULTI	\$272.00	MONTHLY BILL FOR MAY
CITY OF WEST POINT	\$3,399.00	Apr-26
DIANE KRUSE	\$15.25	LIB REIMB
DONNELLSON LUMBER CO	\$53.85	SUPPLIES
DONNELLSON TIRE & SERVICE	\$98.00	SERVICE TAHOE
EFTPS	\$4,460.02	
EXCEL IT SERVICES	\$4,317.59	LIB COMPUTERS / IT
FARONICS	\$254.12	LIB IT
GREEN ACRES CLUB	\$1,000.00	POOL SUPPORT
GRRWA	\$953.00	LANDFILL
INGRAM	\$1,449.10	LIB BOOKS
ION ENVIRONMENTAL SOLUTIONS	\$650.00	LAB SERVICES
IOWA DEPARTMENT OF REVENUE	\$242.49	SEWER TAX
IOWA DEPARTMENT OF REVENUE	\$1,115.38	WATER EXCISE TAX
IPERS	\$2,855.82	
JUNIOR LIBRARY GUILD	\$294.00	LIB BOOKS
KARL EMERGENCY VEHICLES	\$333.24	SHIRTS / SEW PATCHES
KOHLMORGAN HAULING	\$5,440.00	GARBAGE HAULING -APRIL
KOHLMORGAN HAULING	\$5,440.00	GARBAGE HAULING -MAY
LEE COUNTY TREASURER	\$164.00	REIMB TAX PAYMENT
LYNCH DALLAS, P.C.	\$2,142.50	FARM LEASE, 1201 MAIN ST
MASTERCARD	\$373.78	MISC SUPPLIES
Microbac Laboratories Inc	\$19.50	WATER TESTING
MIDAMERICAN ENERGY	\$31.77	802 PERSHING AVE
MIDAMERICAN ENERGY	\$23.52	O N MAIN ST
MIDAMERICAN ENERGY	\$26.78	501 N OAK ST

MIDAMERICAN ENERGY	\$32.87	411 N MAIN ST
MIDAMERICAN ENERGY	\$20.67	300 MILL ST
MIDWEST PUMP WORKS	\$1,911.00	PUMP REPAIR FROM FLUSHABLE WIPES
MIDWEST TAPE LLC	\$80.01	LIB HOOPLA
RRWA	\$5,024.00	BULK WATER
SHELTERED REALITY	\$275.00	LIB PROGRAM
SOUTHEAST IOWA SEWER SERV	\$5,200.00	710 UNIVERSITY-REPLACED SEWER MAIN TAP
SUNNY ROBBINS	\$9.92	REIMB FOR POSTAGE
T-MOBILE	\$110.25	CHIEF CELL PHONE
TODD HERDRICH	\$50.00	CELL PHONE
TOTAL PRINT USA	\$58.20	LIB COPIES
TREASURER, STATE OF IOWA	\$1,893.26	STATE TAXES
USDA RURAL DEVELOPMENT	\$1,816.00	LOAN PAYMENT
USPS	\$182.39	WATERBILL POSTAGE
USPS	\$156.00	STAMPS
VERIZON BUSINESS	\$40.01	TOUGHBOOK CHIEF
VERIZON BUSINESS	\$40.01	RESERVE TOUGHBOOK
VERTICAL COMMUNICATIONS	\$57.67	PHONE SERVICE
Wellmark Blue Cross Blue Shiel	\$1,513.64	EMPLOYEE HEALTH
WEX BANK	\$1,220.55	FUEL
WINDSTREAM	\$99.68	LIBRARY-APRIL
WINDSTREAM	\$108.26	INTERNET-WATER BUILDING
WINDSTREAM	\$108.26	INTERNET-CITY HALL
WINDSTREAM	\$31.23	LIBRARY-ADD FINAL-AP
WINDSTREAM	\$83.43	LIB
PAYROLL	\$15,096.98	
TOTAL	\$79,943.63	