Regular Meeting

Monday March 1st, 2021

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Moeller, Estrada, Weber & Marshall present, Schneider absent.

Motion by Weber, second by Estrada to approve the agenda: all ayes.

Citizen comments – none.

Motion by Marshall, second by Estrada to approve the minutes of the February ‘21 meetings: all ayes.

Motion by Weber, second by Moeller to approve the February ’21 financial reports: all ayes.

Motion by Estrada, second by Marshall to approve the February ‘21 disbursements and March ’21 bills to be allowed: all ayes.

Motion by Estrada, second by Weber to approve the building permit policy and procedure: all ayes.

Public Hearing set for April 5th 2021 @7pm at the Donnellson City Office Building regarding Urban Revitalization Plan Draft.

Opened bids for sealcoating of streets for summer of 2021, bids were as follows:

LL Pelling – Single Seal $2.25, Sq Yards Reconstruction $2.75, Hourly Rate $125

Pro-Paving - Single Seal $1.95, Sq Yards Reconstruction $3.00, Hourly Rate $205

W.L. Miller - Single Seal $2.05, Sq Yards Reconstruction $3.80, Hourly Rate $150

Motion by Moeller, second by Estrada to award bid to LL Pelling for sealcoating of streets 2021: all ayes.

Motion by Moeller, second by Estrada to approve Resolution No 2021-06, Resolution approving the amended transfer of funds for FY20-21: RCV all ayes.

Motion by Weber, second by Estrada to approve Resolution No 2021-07, Resolution approving the transfer of funds for FY21-22: RCV all ayes.

Public hearing was held regarding budget estimate for FY2022 City Budget, no written or oral comments.

Motion by Marshall, second by Estrada to approve Resolution 2021-08, Resolution approving FY2022 City Budget, RCV all ayes.

Spring Cleanup has been set for Wednesday May 5th 2021.

Workshop set for April 5th 2021 6pm to discuss personnel policy manual.

Police Report - There were 27 calls for service in February, 5 traffic stops and 19 building checks. The department investigated a sexual abuse case which resulted in the arrest of a rural Ft Madison man.

Public Works Report – Discussion was held regarding sewer issue on S Oak St, continuing sink hole in alley next to post office, estimate for Iowa Pump Works for new pumps at lift station.

Clerk Report – water rate ordinance needs amended to reflect water usage is billed in 100’s and not 1,000’s. Roadside cleanup – will ask scouts if they are willing to participate this year. Discussion was held on watering of yards and if a separate meter could be used as to not pay the sewer fee. Council decided against allowing a second meter and that the property owner would have to pay the sewer fee on all water used.

There being no other business to come before the Council, Mayor Ellingboe declared the meeting adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

Summary of All Receipts: General $14,900.48 Capital Equipment Reserve $0 Road Use Tax $7971.18 Employee Benefit $207.61 Local Option Sales Tax $0 Debit Service $0 Rathbun $0 Water $60,106.44 Water Sinking USDA $1816.00 Sewer $25,828.88 Sewer Sinking $0.

Summary of All Disbursements: General $19,372.48 Capital Equipment Reserve $32,468.47 Road Use Tax $2,871.82 Employee Benefit $821.98 Local Option Sales Tax $0 Debit Service Capital Project Fund $6190.99 $0 Rathbun $0 Water $12,579.63 Water Sinking $1816.00 Sewer $8,303.64 Sewer Sinking $0.

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| U S CELLULAR | Cellphones | 184.10 |
| AFLAC | Aflac | 80.76 |
| MASTERCARD | Misc supplies, postage | 609.10 |
| WINDSTREAM | Phone/Internet | 496.14 |
| ALLIANT ENERGY | Electric | 6,754.40 |
| GRRWA | Landfill Fees | 378.00 |
| MCFARLAND SUPPLY | Office Supplies | 65.43 |
| DAHMS AUTOMOTIVE | 00 Chevy Repairs | 412.74 |
| CITY OF FT MADISON | Testing | 280.00 |
| MID AMERICAN ENERGY | Gas | 618.29 |
| EFTPS | FED/FICA TAXES | 2,430.34 |
| IPERS | IPERS-REGULAR | 1,565.85 |
| DONNELLSON PUBLIC LIBRARY | Monthly | 3,791.00 |
| TODD HERDRICH | Cellphone reimb | 40.00 |
| DAILY DEMOCRAT | PROCEEDINGS | 161.99 |
| J & S ELECTRONIC BUSINESS | IT | 617.89 |
| HUFFMAN'S FARM AND HOME | Misc Supplies, shipping | 365.71 |
| JIM BAIER, INC. | 18 Charger Service | 58.58 |
| MARTIN EQUIPMENT | Backhoe Repairs | 2,093.00 |
| MUNICIPAL SUPPLY | Water supplies | 318.00 |
| FMCH | Medical - Rebecca | 892.68 |
| CITY OF WEST POINT | Chiefs Fuel/Wages | 3,066.30 |
| GPM | Battery Backup | 354.00 |
| WEX BANK | Fuel | 536.58 |
| QC ANALYTICAL SERVICES | Testing | 23.00 |
| VERIZON | Data for toughbooks | 120.03 |
| USPS | water bill postage | 138.96 |
| KEYSTONE LABORATORIES | Testing | 12.50 |
| KENT BRISBY | Reimb equip | 166.79 |
| RATHBUN REGIONAL WATER | Bulk Water | 4,932.00 |
| GWORKS | Fees & Support | 4,000.00 |
| USDA RURAL DEVELOPMENT | Rathbun Loan Payment | 1,816.00 |
| KOHLMORGAN HAULING | Garbage/Recycling | 4,335.00 |
| JASON DINWIDDIE | Meal Reimb | 41.27 |
| LYNCH DALLAS, P.C. | Lawyer Fees | 1,206.50 |
| ABC FIRE EXTINGUISHER | Extinguisher Vehicle Bracket | 61.26 |
| MEYERS DRIVEWAY & SEPTIC | Open up sewer main | 1,200.00 |
| GARY HAEFFNER SNOW REMOVL | Snow Removal | 300.00 |
| AMERICAN EYECARE | Medical - Rebecca | 65.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 8,948.80 |
|  | CLAIMS TOTAL | 53,537.99 |