Regular Meeting Minutes

Monday March 10th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Newton, Weber, Wagner & Marshall present. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Police Chief Brad Roberts & Public Works Todd Herdrich. Others in attendance were Nadine Allen &

Motion by Moeller second by Weber to approve the agenda: all ayes.

Citizen comments - None

Motion by Weber, second by Newton to approve the minutes of the February ‘25 meeting: all ayes.

Motion by Weber, second by Moeller to approve the February ’25 financial reports: all ayes.

Motion by Marchall, second by Weber to approve the February ‘25 disbursements and March ’25 bills to be allowed: all ayes.

Motion by Weber, second by Moeller to approve the Special Class C Retail Alcohol License for Lee County Fair; all ayes.

Motion by Newton, second by Weber to approve the Class C Retail Alcohol License for Lee County Fair; all ayes.

Motion by Newton, second by Weber to approve the Class C Retail Alcohol License for Green Acres; all ayes.

Special Meeting will be held March 24th 2025 @ 6:30pm to hold public hearing regarding the proposed property tax levy.

Public Hearing will be held March 24th 2025 @ 6:30pm regarding budget amendment FY25 #1

Mains will be flushed between April 21st & May 2nd 2025.

Bids were opened for the sealcoating of streets this summer; the bids were as follows:

WL Miller Co – single seal $2.65, reconstruction $3.20 & and hourly rate of $150

L.L. Pelling Co – single seal $2.90, reconstruction $3.40 and hourly rate of $185

Fahrner Asphalt Sealers - $3.70 single seal, no bid on remaining items.

Motion by Newton, second by Marshall to award the FY26 contract to W.L. Miller out of Hamilton, IL; all ayes.

Nuisance Updates – The court awarded title of 202 Burlington St to the City of Donnellson under Iowa Code 657A10B.

Police Report – There were 34 calls for service, 16 traffic stops and 8 citations.

Water / Sewer Superintendent Report – Lawnmower would be coming in this week. Superintendents will be attending a class in Des Moines March 11th to complete CEUs needed by the end of March to renew certification.

City Clerk Report – Clerk has a meeting with Gworks regarding the implantation issues Wednesday March 12th. The city applied for a grant through the Transportation Alternative Program in the amount of $336,000 to complete the final Phase of the trail at Westview Park which would make a continuous loop around the 28 acre park.

There being no other business to come before the Council, motion by Newton, second by Moeller, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $30,356.18 Capital Equipment Reserve $0 Road Use Tax $8929.38 Employee Benefit $274.89 Local Option Sales Tax $7,868.46 Debit Service $502.96 Rathbun $0 ARPA $0 Water $21,795.29 Water Sinking USDA $1816 Sewer $28,192.81 Sewer Sinking $0. **Summary of All Disbursements:** General $37,212.49 Capital Equipment Reserve $0 Road Use Tax $1,250.41 Employee Benefit $1,692.85 Local Option Sales Tax $16467.81 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $17,008.26 Water Sinking $1816 Sewer $11,828.969 Sewer Sinking $0.

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| **Vendor Name** | **References** | **Amount** |
| EFTPS | Payroll Run | $4,948.73 |
| TREASURER, STATE OF IOWA | Payroll Run | $842.27 |
| IPERS | Payroll Run | $3,207.70 |
| USDA RURAL DEVELOPMENT | LOAN PAYMENT | $1,816.00 |
| EXCEL IT SERVICES | CLOUD SERVICES | $72.00 |
| DEMCO | LIBRARY SUPPLIES | $283.56 |
| ALLIANT ENERGY | Electric | $6,085.64 |
| DAVE ELLINGBOE | MILEAGE | $70.00 |
| RSM US PRODUCT SALES | JANUARY 2025 CSP | $100.00 |
| MIDAMERICAN ENERGY | 802 PERSHING | $458.61 |
| TROJAN TECHNOLOGIES | BULBS | $3,228.40 |
| WEX BANK | FUEL | $726.65 |
| ACCESS | COPIES | $69.93 |
| INGRAM Library Services | BOOKS | $711.91 |
| Microbac Laboratories Inc | NT2412142-NT2411542 | $87.55 |
| VERTICAL COMMUNICATIONS | PHONE SERVICE | $57.41 |
| GRRWA | LANDFILL | $953.00 |
| ORANGE COUNTY PUBLIC LIBRARY | REPLACEMENT | $25.40 |
| Wellmark Blue Cross Blue Shiel | EMPLOYEE HEALTH | $1,410.53 |
| T-MOBILE | JAN 19-FEB 15 CHIEF PHONE | $120.10 |
| IOWA DEPARTMENT OF REVENUE | WET-FILING PER 2-25-25 | $1,081.46 |
| IOWA DEPARTMENT OF REVENUE | SALES FIL PER 2-28-25 | $204.46 |
| VERIZON BUSINESS | TOUGHBOOK-CHIEF | $80.02 |
| USPS | WATERBILL POSTAGE | $156.80 |
| LYNCH DALLAS, P.C. | NUISANCE PROP | $3,424.97 |
| MASTERCARD | Misc Supplies | $677.73 |
| BLUE TOP EXCAVATING LLC | WESTVIEW PARK TRAIL-PHASE 1 | $9,257.93 |
| KOHLMORGAN HAULING | GARBAGE HAULING | $5,440.00 |
| CITY OF WEST POINT | POLICE EXPENSES | $3,300.00 |
| KEMPKERS TRUE VALUE | SHIPPING | $13.17 |
| TODD HERDRICH | CELL PHONE | $50.00 |
| WINDSTREAM | Internet | $372.53 |
| RATHBUN REGIONAL WATER | FEBRUARY WATER | $4,694.40 |
| AFLAC | AFLAC | $133.96 |
| Iowa Assoc of Municipal Utilie | 25-26 WATER MEMBER DUES | $781.00 |
| BTNCO, LLC DBA EXCITE CONSULTI | MONTHLY BILLING-FEB | $254.00 |
| HUFFMAN'S FARM AND HOME | SUPPLIES | $134.52 |
| DONNELLSON TIRE & SERVICE | BATTERY-WHITE TRUCK | $207.38 |
| INDUSTRIAL MOTORS, INC. | MOTOR | $2,190.47 |
| DAILY DEMOCRAT | ADVERTISEMENT | $210.86 |
| PAYROLL |  | $17,883.30 |
| **Total** |  | **$75,554.19** |