Regular Meeting

Monday June 12th, 2023

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Newton & Weber present. Estrada was absent.

Motion by Newton, second by Moeller to approve the agenda: all ayes.

Citizen comments – Erin Wagner addressed the council regarding sewer backup in her basement.

Motion by Marshall, second by Weber to approve the minutes of the May ‘23 meetings: all ayes.

Motion by Newton, second by Moeller to approve the May ’23 financial reports: all ayes.

Motion by Marshall, second by Moeller to approve the May ‘23 disbursements and June ’23 bills to be allowed: all ayes.

Motion by Weber, second by Newton to approve Cigarette and Tobacco Permit for Dollar General, all ayes.

Motion by Weber, second by Marshall to approve Cigarette and Tobacco Permit for Green Acres, all ayes.

Motion by Weber, second by Newton to approve Special Class C Retail Alcohol License for Lee County Fair, all ayes.

Motion by Newton, second by Moeller to approve Building Permit for John Crossen at 316 Dewey Ave to construct garage and lean to, all ayes.

Discussion with prospect owners to construct car wash and the possibility of creating a TIF District for improvements.

Motion by Marshall, second by Moeller to approve Resolution No 2023-11 A Resolution setting salaries and wages for city employees for FY2023-24, RCV all ayes.

Motion by Newton, second by Moeller to approve Resolution No 2023-12 A Resolution revising Resolution No 2023-10 by removing the yield sign at Maple St and North Oak St and adding the stop sign at Orchard St and North Oak St, RCV all ayes.

Motion by Moeller, second by Weber to approve Windstream permit for new conduit and buried fiber being installed throughout town, all ayes.

Opened bids to remove ten trees in the city right of way, two bids were received. Browns Tree Service in the amount of $10,150 and Cody’s Tree Service in the amount of $7,675. Motion by Newton, second by Moeller to award bid to Cody’s Tree Service, all ayes.

Mayor Ellingboe appointed Dave Newton and Jeremy Marshall to nuisance committee.

Motion by Marshall, second by Moeller to set bulk water rates for Lee County Speedway, Lee County Fair (grandstands) and Green Acres to $4.50 per thousand gallons, all ayes.

End of Fiscal Year meeting was set for June 28th 2023 @ 5pm.

Police Report – There were 46 calls for service, 6 traffic stops & 0 citation. 22 building checks were done during the day & night time hours.

There being no other business to come before the Council, motion by Newton, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $36,072.21 Capital Equipment Reserve $0 Road Use Tax $10,984.79 Employee Benefit $1,313.83 Local Option Sales Tax $11,526.47 Debit Service $30,987.49 Rathbun $0 ARPA $0 Water $20,964.15 Water Sinking USDA $1,816.00 Sewer $27,824.83 Sewer Sinking $143,229.55. **Summary of All Disbursements:** General $99,024.92 Capital Equipment Reserve $0 Road Use Tax $3,122.46 Employee Benefit $1,408.22 Local Option Sales Tax $7,281.89 Debit Service $30,987.49 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $45,493.77 Water Sinking $1,816.00 Sewer $153,899.49 Sewer Sinking $143,229.55

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| U S CELLULAR | Chief Cell | 80.51 |
| AFLAC |  | 121.14 |
| MASTERCARD | Misc Supplies | 1,913.73 |
| WINDSTREAM | Water Shop | 311.66 |
| ALLIANT ENERGY | Electricity | 6,330.31 |
| GRRWA | Landfill | 953.00 |
| MCFARLAND SUPPLY | Envelopes | 130.98 |
| MID AMERICAN ENERGY | gas | 242.37 |
| EFTPS | FED/FICA TAXES | 3,787.21 |
| IPERS | IPERS-REGULAR | 2,753.10 |
| TODD HERDRICH | Cell Reimbursement | 100.00 |
| GREEN ACRES CLUB | Pool Support | 1,000.00 |
| DONNELLSON LUMBER CO | post/paint | 161.74 |
| DAILY DEMOCRAT | PROCEEDINGS | 135.59 |
| PILOT GROVE SAVINGS BANK | GO Loan | 30,987.49 |
| PANTHER UNIFORMS INC | Uniforms | 571.90 |
| MT. HAMILL ELEVATOR | Weed Spray | 518.40 |
| HUFFMAN'S FARM AND HOME | Misc Supplies | 209.13 |
| CESSFORD CONSTRUCTION CO | MOD Rock/Cold Patch | 2,987.93 |
| AUDITOR OF STATE | Filing Fees 2021/2022 | 350.00 |
| SHIELD TECHNOLOGY CORP | Shieldware RSM Software | 500.00 |
| IOWA FINANCE AUTHORITY | Sewer Loan | 143,229.55 |
| CULLEN PEST CONTROL | Semi-Annual Pest Control | 180.00 |
| SECRETARY OF STATE | Renew Notary - Rebecca | 30.00 |
| T.H.E. COMPANY | Filter/Oil/Blades | 108.65 |
| CITY OF WEST POINT | Chief Wages/Fuel | 6,411.31 |
| KEMPKERS TRUE VALUE | Misc Supplies | 81.74 |
| WEX BANK | Fuel | 1,423.42 |
| VERIZON | Air Card | 40.01 |
| JM ELECTRIC, INC | Replace Timer - Depot | 296.94 |
| LORI WELCH | Sidewalk Reimbursement | 250.00 |
| USPS | water bill postage | 182.40 |
| MICROBAC LABORATORIES | Coliform | 15.00 |
| IOWA ONE CALL | One Calls | 24.30 |
| IOWA DEPARTMENT OF REVENE | Sewer Tax | 250.11 |
| IOWA DEPARTMENT OF REVENE | Water Service Excise Tax | 1,145.44 |
| RATHBUN REGIONAL WATER | Bulk Water | 6,378.40 |
| USDA RURAL DEVELOPMENT | Rathbun Loan | 3,632.00 |
| KARL CHEVROLET | 2023 Chevy Tahoe | 40,757.00 |
| KARL CHEVROLET | Upfit of 23 Chevy | 20,661.99 |
| KOHLMORGAN HAULING | Garbage April/June | 8,670.00 |
| IOWA STATE UNIVERSITY | Science & Technology | 339.95 |
| INGRAM | Books | 80.53 |
| RSM US LLP | IT Services | 838.13 |
| ACCESS | Color Copies | 61.15 |
| VERTICAL COMMUNICATIONS | Phone Service | 55.01 |
| ION ENVIRONMENTAL SOLUT | Sewer testing | 409.00 |
| GOOD HOUSEKEEPING | 2 year subscription | 51.34 |
| SUPREME RADIO COMM | Dust cover | 55.84 |
| EXCEL IT SERVICES | Cloud Services | 85.58 |
| CABLE AND CONNECTIVITY | Battert Cartridge | 72.49 |
| JSPARKS | Acrylic Painting Class | 200.00 |
| HOBBY FARMS | Magazines | 33.95 |
| READERS DIGEST | Subscription | 21.40 |
| SHARRON MEIEROTTO | Reimbursement | 22.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 20,509.11 |
|  | CLAIMS TOTAL | 310,749.93 |