Regular Meeting Minutes

Monday July 8th, 2024

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Marshall, Weber, Wagner, Newton and Moeller. City staff present were City Clerk Rebecca Schau, Police Chief Brad Roberts, Public Works Director Todd Herdrich & Librarian Sunny Robbins. Others in attendance – Nadine Allen, Bill Dains, Janet Haeffner & Tony Keefe.

Motion by Moeller, second by Marshall to approve the agenda: all ayes.

Citizen comments – Two residents expressed concerns regarding city office employee & hiring of a fulltime clerk. Resident expressed concerns with speed limit on Mill St near Railroad Park as well as questioning if city staff is requirement to live within city limits.

Motion by Newton, second by Wagner to approve the minutes of the June ‘24 meeting: all ayes.

Motion by Marshall, second by Moeller to approve the June ’24 financial reports: all ayes.

Motion by Moeller, second by Wagner to approve the June ‘24 disbursements and July ’24 bills to be allowed: all ayes.

Discussion was held regarding deputy clerk position.

7:47pm City Clerk left the meeting. Public Works Director continued the meeting minutes.

Motion by Wagner, second by Newton to table Deputy Clerk position.

Motion by Marshall, second by Weber to table sewer cleaning contract.

Police Chief gave update on nuisance properties.

Police Report – There were 72 calls for service, 18 traffic stops and 6 citations. 38 building checks were done during the day & nighttime hours.

Water / Sewer Superintendent Report – received sealcoat bid for this summer, came in under budgeted price. Mini Excavator was received and is in operation.

There being no other business to come before the Council, motion by Marshall, second by Wagner, Mayor Ellingboe declared the meeting adjourned: all ayes.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $59,602.32 Capital Equipment Reserve $0 Road Use Tax $14,110.62 Employee Benefit $478.31 Local Option Sales Tax $7995.50 Debit Service $923.06 Rathbun $0 ARPA $0 Water $24,346.51 Water Sinking USDA $1,816.00 Sewer $31,434.74 Sewer Sinking $143,967.45. **Summary of All Disbursements:** General $40,688.78 Capital Equipment Reserve $0 Road Use Tax $4,358.16 Employee Benefit $2673.07 Local Option Sales Tax $24,000.00 Debit Service $ Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $25,073.23 Water Sinking $1,816.00 Sewer $154,932.90 Sewer Sinking $143,967.45.

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| ACCESS | copies | 382.38 |
| AFLAC | AFLAC | 80.76 |
| ALLIANT ENERGY | electric | 5,014.00 |
| BLUE TOP EXCAVATING LLC | contractor fees | 17,243.07 |
| CITY OF WEST POINT | fuel | 42.63 |
| CORDRAY HEATING & COOLING | replaced capacitor | 90.95 |
| DAILY DEMOCRAT | advertising | 233.82 |
| DEMCO | supplies | 455.51 |
| EXCEL IT SERVICES | computer/server | 4,589.43 |
| FRENCH-RENEKER-ASSOCIATES | engineer fee | 1,428.76 |
| GRRWA | GRRWA  | 953.00 |
| HUFFMAN'S FARM AND HOME | marking paint | 74.97 |
| INGRAM Library Services | books | 643.14 |
| IOWA DEPARTMENT OF REVENUE | tax | 1,367.00 |
| IOWA DNR | dues | 97.10 |
| IOWA ONE CALL | one call  | 26.10 |
| JACOBS CONTRACTING | repair roof | 248.00 |
| JOHN HUNOLD |  cabinet storage  | 5,400.00 |
| JSPARKS | art class | 135.00 |
| KARL CHEVROLET | repairs  | 425.00 |
| KEMPKERS TRUE VALUE | water postage for shipping  | 12.45 |
| KOHLMORGAN HAULING | trash pickup | 5,440.00 |
| LYNCH DALLAS, P.C. | Attorney  | 34.70 |
| MARTIN EQUIPMENT | mini | 40,125.00 |
| MASTERCARD | supplies | 1,503.51 |
| MCFARLAND - SWAN OFFICE CITY | office supplies  | 99.09 |
| Microbac Laboratories Inc | water test  | 17.50 |
| MIDAMERICAN ENERGY | gas | 63.67 |
| MUNICIPAL SUPPLY | charger | 167.83 |
| POPULAR WOODWORKING | magazine | 18.00 |
| RATHBUN REGIONAL WATER | June water  | 5,846.40 |
| REBECCA SCHAU | Allowance  | 250.00 |
| RSM US PRODUCT SALES | Microsoft 365  | 115.00 |
| SHIELD TECHNOLOGY CORP | renewal | 500.00 |
| SUNNY ROBBINS | Allowance | 250.00 |
| T.H.E. COMPANY | mower seal  | 8.95 |
| T-MOBILE | Chiefs cellphone  | 120.10 |
| TODD HERDRICH | cell phone  | 300.00 |
| USDA RURAL DEVELOPMENT | loan payment | 1,816.00 |
| USPS | postage | 185.50 |
| VERIZON BUSINESS | Data-Toughbook-reser  | 40.01 |
| VERTICAL COMMUNICATIONS | City Phone  | 56.67 |
| WEX BANK | Fuel | 591.19 |
| WINDSTREAM | City Internet  | 291.52 |
| EFTPS | FICA | 4,329.85 |
| IPERS | IPERS | 3,092.22 |
| Payroll |  | 19,324.00 |
|  |  | 123,529.78 |