Regular Meeting

Monday January 4th, 2021

7:00PM, City Hall

Appointed council member Jeremy Marshall was given the oath of office by Rebecca Schau, City Clerk.

A work session was held at 6pm Monday January 4th, 2021 to discuss capital improvement plan / budget. Chief Roberts, Todd Herdrich & Jeremy Marshall exited after workshop due to an emergency.

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Moeller, Schneider, Estrada, Weber (by pbx) present. Marshall was absent.

Motion by Schneider, second by Estrada to approve the agenda: all ayes.

Citizen comments – none.

Motion by Schneider, second by Moeller to approve the minutes of the December ‘20 meetings: all ayes.

Motion by Estrada, second by Schneider to approve the December ’20 financial reports: all ayes.

Motion by Moeller, second by Schneider to approve the December ‘20 disbursements and January ’21 bills to be allowed: all ayes.

Motion by Schneider, second by Estrada to approve the Class B Wine Permit & Class C Beer Permit (BC) with Sunday Sales Renewal for Dollar General: all ayes.

Motion by Moeller, second by Schneider to approve Resolution No 2021-01 Naming Pilot Grove Savings Bank as City of Donnellson Depository: RCV all ayes.

Mayor Ellingboe appointed the following committee appointments for 2021, Brian Moeller - Mayor Pro Tem, Weber & Estrada – Parks and Buildings, Moeller & Marshall – Streets & Sidewalks, Schneider & Weber – Water & Sewer, Estrada & Marshall – Insurance & Salaries, Schneider – Fire.

Attorney Elaine Fehseke Gray addressed the council with her background and interest in becoming the City of Donnellson’s attorney.

Motion by Schneider, second by Estrada to appoint Elaine Fehseke Gray as The City of Donnellson’s attorney: all ayes.

Motion by Schneider, second by Moeller to approve Resolution No 2021-02 establishing compensation in the amount of $300 per hour for City Attorney Elaine Fehseke Gray: RCV all ayes.

Zach James with SEIRP addressed the council with the timeline of events needed to establish a Urban Revitalization Area.

Public Hearing to Amend the FY2021 Budget – No written or oral comments received.

Motion by Moeller, second by Schneider to approve Resolution No 2021-03 Amending the FY2021 Budget: RCV all ayes.

Motion by Moeller, second by Estrada to set February 1st 2021 @ 7pm at the regular city council meeting for public hearing to establish maximum property tax dollars for levy: all ayes.

Brenda Knox, Librarian addressed the proposed FY21-22 library budget

Police Report - There were 32 calls for service in December, 6 traffic stops and 28 building checks.

There being no other business to come before the Council, Mayor Ellingboe declared the meeting adjourned.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

Summary of All Receipts: General $41,655.42 Capital Equipment Reserve $0 Road Use Tax $11,184.76 Employee Benefit $1,461.08 Local Option Sales Tax $6529.23 Debit Service $0 Rathbun $0 Water $19,901.14 Water Sinking USDA $1,816.00 Sewer $26,965.78 Sewer Sinking $32,295.00.

Summary of All Disbursements: General $28,462.85 Capital Equipment Reserve $0 Road Use Tax $3,128.01 Employee Benefit $812.35 Local Option Sales Tax $0 Debit Service $31,961.15 Rathbun $0 Water $19,791.24 Water Sinking $1816.00 Sewer $39,889.62 Sewer Sinking $32,197.85.

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| U S CELLULAR | cellphone | 178.35 |
| AFLAC | Mayor & Todd Aflac | 80.76 |
| PHILIP INSURANCE AGENCY | policy change add playground | 25.00 |
| MASTERCARD | Misc Supplies | 972.67 |
| WINDSTREAM | City / Library | 479.77 |
| ALLIANT ENERGY | Electric | 4,882.12 |
| GRRWA | Landfill Fees | 378.00 |
| DAHMS AUTOMOTIVE | 00 Chevy oil change | 137.64 |
| CITY OF FT MADISON | Testing | 280.00 |
| USA BLUE BOOK | water supplies | 867.69 |
| MID AMERICAN ENERGY | Gas | 278.18 |
| EFTPS | FED/FICA TAXES | 2,681.86 |
| IPERS | IPERS-REGULAR | 1,579.99 |
| DONNELLSON PUBLIC LIBRARY | Monthly | 3,791.00 |
| TODD HERDRICH | Reimburse Cellphone/mileage | 222.73 |
| DAILY DEMOCRAT | PROCEEDINGS | 87.30 |
| TREASURER, STATE OF IOWA | STATE TAXES | 1,834.00 |
| PILOT GROVE SAVINGS BANK | Payment on 18 Dodge & 20 Chevy | 20,297.00 |
| STOREY KENWORTHY | Laser Checks | 329.45 |
| J & S ELECTRONIC BUSINESS | Contracts | 941.92 |
| DONNELLSON CHIROPRACTIC | Medical - Todd | 89.00 |
| HUFFMAN'S FARM AND HOME | shipping/supplies/deicer | 356.17 |
| DONNELLSON FIRE ASSN | Levy to Fire Dept | 6,092.34 |
| UNIV OF IA HEALTH CARE | Medical - Rebecca | 61.20 |
| IOWA PUMP WORKS, INC. | 2 pumps for lift station | 2,535.48 |
| CITY OF WEST POINT | Chiefs Wages/Fuel | 3,041.48 |
| KEMPKERS TRUE VALUE | Flood Lights | 83.45 |
| WEX BANK | Fuel | 359.72 |
| DONNELLSON UMC | Social Program | 800.00 |
| IMFOA | Iowa Certified Municipal Clerk | 125.00 |
| QC ANALYTICAL SERVICES | testing | 23.00 |
| VERIZON | Data | 120.03 |
| JM ELECTRIC, INC | fuses, time clock, led lights | 1,581.38 |
| BAKER CONCRETE | concrete garage floor w drains | 5,730.00 |
| USPS | Postage - water bills | 128.10 |
| KEYSTONE LABORATORIES | testing | 12.50 |
| IOWA ONE CALL | one calls | 22.50 |
| IOWA DEPARTMENT OF REVENE | Commercial Sewer Tax | 818.00 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 3,328.00 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,856.00 |
| USDA RURAL DEVELOPMENT | Loan payment | 1,816.00 |
| KOHLMORGAN HAULING | Garabage / Recycling | 4,335.00 |
| LYNCH DALLAS, P.C. | Lawyer Fee | 221.00 |
| JJD CONTRACTING CO | Curb&Gutter repair Fairway Ct | 18,535.00 |
| NATASHA HEISTER | Deposit refund | 78.51 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 8,683.30 |
|  | CLAIMS TOTAL | 105,156.59 |