Regular Meeting Minutes

Monday February 12th, 2024

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Weber & Newton present. Wagner was absent. Also present was City Clerk Rebecca Schau, Police Chief Brad Roberts & Librarian Sunny Robbins.

Motion by Moeller, second by Newton to approve the agenda: all ayes.

Citizen comments – None

Motion by Marshall, second by Moeller to approve the minutes of the January ‘24 meeting: all ayes.

Motion by Weber, second by Newton to approve the January ’24 financial reports: all ayes.

Motion by Newton, second by Marshall to approve the January ‘24 disbursements and February ’24 bills to be allowed: all ayes.

Motion by Weber, seconded by Moeller to approve Special Class C Retail Alcohol License for Lee County Fair: all ayes.

Motion by Moeller, second by Newton to approve Class B Retail Alcohol License for Dollar General: all ayes.

Motion by Marshall, second by Weber to approve hosting Tunnel to Towers 5K Run/Walk July 4th and closure of street: all ayes.

Motion by Moeller, second by Marshall to set date to open bids for sealcoating of streets for March 11th 2024 @ 7:30pm: all ayes.

Police Report – There were 78 calls for service, 38 traffic stops. 45 building checks were done during the day & nighttime hours.

Clerk Report – Proenneke Museum made a generous donation to the police department as well as the railroad depot. The police department will be replacing the outdated camera in the patrol truck. For the depot it will assist with getting the nomination put together to get the depot listed on the National Historical Register.

There being no other business to come before the Council, motion by Newton, second by Marshall, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $44,246.86 Capital Equipment Reserve $0 Road Use Tax $10,360.34 Employee Benefit $88.96 Local Option Sales Tax $8,952.86 Debit Service $171.69 Rathbun $0 ARPA $0 Water $20,685.11 Water Sinking USDA $1,816.00 Sewer $28,028.15 Sewer Sinking $0. **Summary of All Disbursements:** General $31,015.56 Capital Equipment Reserve $0 Road Use Tax $2,907.54 Employee Benefit $1,483.83 Local Option Sales Tax $29,334.62 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $16,030.06 Water Sinking $1,816.00 Sewer $23,835.34 Sewer Sinking $0.

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| DONNELLSON TIRE & SERVICE | Service/Battery | 328.68 |
| AFLAC | Aflac | 80.76 |
| MASTERCARD | Misc Supplies | 2,102.72 |
| WINDSTREAM | Internet | 278.69 |
| ALLIANT ENERGY | Electric | 5,536.27 |
| GRRWA | Landfill | 953.00 |
| MCFARLAND SUPPLY | Office Supplies | 176.25 |
| FRENCH-RENEKER-ASSOCIATES | Engineer | 892.10 |
| MID AMERICAN ENERGY | Gas | 419.93 |
| EFTPS | FED/FICA TAXES | 4,000.85 |
| IPERS | IPERS-REGULAR | 2,587.60 |
| TODD HERDRICH | Reimb Mileage/Cellphone | 151.84 |
| DAILY DEMOCRAT | PROCEEDINGS | 116.91 |
| ARMSTRONG TRACTOR LLC | Belt | 46.54 |
| HUFFMAN'S FARM AND HOME | Deicer/Gloves/Shovels | 445.87 |
| KIESLER'S POLICE SUPPLY | Ammo | 1,163.16 |
| SEICCA | Dues | 20.00 |
| CITY OF WEST POINT | Chief Wages | 3,358.37 |
| BRAD ROBERTS | Reimb Meal - Training | 57.13 |
| KEMPKERS TRUE VALUE | Shipping/Supplies | 32.23 |
| WEX BANK | Fuel | 1,650.17 |
| VERIZON | Data | 120.03 |
| USPS | postage/PO Box | 299.40 |
| MICROBAC LABORATORIES | Testing | 17.50 |
| ABRA AUTO BODY & GLASS | replace mirror | 440.47 |
| IOWA ONE CALL | One Call | 30.60 |
| IOWA DEPARTMENT OF REVENE | Sales & Use Tax | 260.47 |
| IOWA DEPARTMENT OF REVENE | Water Service Excise Tax | 1,078.51 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,996.80 |
| USDA RURAL DEVELOPMENT | Loan Payment | 3,632.00 |
| KOHLMORGAN HAULING | Trash | 5,440.00 |
| LYNCH DALLAS, P.C. | Legal Fees | 1,230.47 |
| ABC FIRE EXTINGUISHER | Annual Inspection | 61.95 |
| DEMCO | Supplies | 439.13 |
| RSM US LLP | IT | 1,705.40 |
| FOLLETT | Labels | 313.50 |
| IMMENSE IMPACT LLC | Website Renewal | 665.00 |
| ACCESS | Copies/Printer Contract | 1,390.54 |
| VERTICAL COMMUNICATIONS | Phone | 56.74 |
| ION ENVIRONMENTAL SOLUT | Testing | 930.00 |
| COUNTRY LIVING | Magazine | 37.42 |
| WOODCRAFT | Magazine | 21.39 |
| PLAYAWAY PRODUCTS | wonderbooks | 863.40 |
| EXCEL IT SERVICES | Cloud Services | 95.01 |
| JSPARKS | Acrylic Class | 250.00 |
| KROGMEIER HAULING | Hauling | 110.00 |
| T-MOBILE | Chief Cellphone | 120.10 |
| BLUE TOP EXCAVATING LLC | Westview Trail | 17,904.05 |
| LINDA BETSINGER MCCANN | Speaking at Library | 170.00 |
| DONALD CONSULTING GROUP | Security Cameras | 22,175.94 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 14,662.71 |
|  | CLAIMS TOTAL | 104,917.60 |