Regular Meeting Minutes

Monday February 10th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Newton & Weber present. Wagner & Marshall were absent. City staff present were City Clerk Rebecca Schau, Librarian Sunny Robbins, Police Chief Brad Roberts. No others were in attendance.

Motion by Weber second by Moeller to approve the agenda: all ayes.

Citizen comments - None

Motion by Weber, second by Newton to approve the minutes of the January ‘25 meeting: all ayes.

Motion by Moeller, second by Weber to approve the January ’25 financial reports: all ayes.

Motion by Weber, second by Newton to approve the January ‘25 disbursements and February ’25 bills to be allowed: all ayes.

Motion by Weber, second by Moeller to approve the Class B Retail Alcohol License for Dollar General; all ayes.

Motion by Moeller, second by Weber to set public hearing on proposed property tax levy for March 24th 2025 6:30pm at Donnellson City Hall 802 Pershing Ave Donnellson: all ayes.

Motion by Moeller, second by Weber to approve Resolution No 2025-02 A Resolution authorizing the filing of an application for the Iowa Transportation Alternates Program (TAP) for Westview Park Trail Phase II: RCV all ayes.

Motion by Moeller, second by Newton to approve the completion of the Westview Park Trail Phase I: all ayes.

Set March 10th 2025 to open bids for the sealcoating of streets FY26.

Motion by Newton, seconded by Moeller to upgrade internet service to Windstream Fiber 300/300: all ayes.

Motion by Newton, second by Moeller to change the replacement values on building to new estimated replacement cost from EMC Ins: all ayes.

Spring Cleanup has been set for Saturday April 26th 2025, a list of acceptable items can be found on the cities website or stopping by city hall.

Motion by Moeller, second by Newton to budget wages with a 3.5% raise: all ayes.

Nuisance Updates – 4 trailers have been removed from 115 S Oak. Trial is set for February 20th 2025 regarding ongoing nuisance issues at 202 Burlington.

Police Report – There were 42 calls for service, 14 traffic stops and 2 citations.

Water / Sewer Superintendent Report – Motion by Newton, second by Moeller to approve the purchase of a new John Deere lawnmower & exchange our current Bad Boy mower: all ayes

City Clerk Report – Accounting software issues have seen some improvement. Budget season is upon us, work has begun putting preliminary #s together.

Mayor announced that April will be his last month as mayor as he will be moving out of town.

There being no other business to come before the Council, motion by Moeller, second by Weber, Mayor Ellingboe declared the meeting adjourned: all ayes.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $20,559.36 Capital Equipment Reserve $0 Road Use Tax $10,515.57 Employee Benefit $629.97 Local Option Sales Tax $12961.52 Debit Service $1152.54 Rathbun $0 ARPA $0 Water $21,545.96 Water Sinking USDA $1816 Sewer $28,725.79 Sewer Sinking $0. **Summary of All Disbursements:** General $48,333.66 Capital Equipment Reserve $0 Road Use Tax $21,389.73 Employee Benefit $2,666.12 Local Option Sales Tax $392.01 Debit Service $0 Capital Project Fund $0 Rathbun -$0 ARPA $0 Water $19,327.46 Water Sinking $1816 Sewer $15,776.79 Sewer Sinking $0.

|  |  |  |
| --- | --- | --- |
| ABC FIRE EXTINGUISHER | FIRE EXTINGUISHERS | $136.80  |
| ACCESS | COPIES-LIB  | $399.21  |
| AFLAC | AFLAC | $133.96  |
| ALLIANT ENERGY | STREET LIGHTS  | $6,246.71  |
| CITY OF WEST POINT | POLICE EXPENSES  | $6,735.92  |
| DAILY DEMOCRAT | ADVERTISEMENT | $156.37  |
| DODD PRINTING & STATIONER | KIOSK BANNER | $223.50  |
| DONNELLSON LUMBER CO | SUPPLIES  | $6.37  |
| DONNELLSON TIRE & SERVICE | SERVICE 3/4 TON  | $80.00  |
| EFTPS | Payroll Run | $7,385.94  |
| EXCEL IT SERVICES | CLOUD SERVICES | $64.00  |
| GRRWA | LANDFILL | $923.00  |
| IMMENSE IMPACT LLC | ANNUAL WEBSITE SUBSCRIPTION  | $737.00  |
| ION ENVIRONMENTAL SOLUTIONS | LAB SERVICES  | $434.50  |
| IOWA DEPARTMENT OF REVENUE | SALES- FILING PER 1-31-25 | $251.16  |
| IOWA DEPARTMENT OF REVENUE | WET- FILING PER 1-31-25 | $1,143.42  |
| IOWA ONE CALL | ONE CALL | $12.60  |
| IPERS | Payroll Run | $4,560.36  |
| JAMI J DESIGN LLC | KIOSK DESIGN | $2,100.00  |
| KEMPKERS TRUE VALUE | SHIPPING  | $13.17  |
| KIRCHNER FARMS | STRAW | $40.00  |
| KOHLMORGAN HAULING | GARBAGE HAULING | $5,440.00  |
| LEE COUNTY TREASURER | SPECIAL ASSESMENT FEE | $10.00  |
| LYNCH DALLAS, P.C. | 102 LYNN ST | $140.00  |
| MASTERCARD | OFFICE SUPPLIES  | $367.89  |
| MCFARLAND - SWAN OFFICE CITY | OFFICE SUPPLIE-CHAIRS | $759.08  |
| Microbac Laboratories Inc | WATER TEST  | $17.50  |
| MIDAMERICAN ENERGY | Gas | $463.98  |
| Payroll |   | $17,313.91  |
| PLAYAWAY PRODUCTS | AUDIOBOOKS | $851.05  |
| RATHBUN REGIONAL WATER | BULK WATER | $5,414.40  |
| REBECCA SCHAU | REIMB  | $29.04  |
| RSM US PRODUCT SALES | DECEMBER CSP 2024 | $188.00  |
| SEICCA | MEMBERSHIP DUES  | $20.00  |
| THE DEALT HAND | SUMMER READING | $226.25  |
| T-MOBILE | DEC 16-JAN 15 CHIEF PHONE  | $120.10  |
| TODD HERDRICH | MILEAGE | $158.50  |
| USPS | water bill postage/Renewal | $275.76  |
| VERIZON BUSINESS | Data | $80.02  |
| VERTICAL COMMUNICATIONS | PHONE SERVICE | $57.41  |
| Wellmark Blue Cross Blue Shiel | EMPLOYEE HEALTH  | $1,410.53  |
| WELLS TRUCKING, INC | Nuisance Removal | $16,500.00  |
| WEX BANK | FUEL | $558.09  |
| WINDSTREAM | Phone - Internet | $338.25  |
| Total |  | $82,523.75  |