Regular Meeting Minutes

Monday August 11th, 2025

6:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Brian Moeller, with Council Members Wagner, Keefe, Benner, Marshall & Newton present. City staff were City Clerk Rebecca Schau, Librarian Sunny Robbins, Public Works Director Todd Herdrich & Police Chief Brad Roberts and Officer Jackson Jones. Others in attendance were Gary & Jody Ramatoski, Clay & Sara Vermazen, Nadine Allen, Martin & Linda Derr, Janet Haeffner, Jim Ramsey, Brian Wagner, Mary Kurtz, Scott & Julie Shaeffer, Chris Franzen, Mary Batley, LeRoy McDaniel, Cassa Knustrom, Jerry & Kelly Hackett, Marty Miller, Jessica Hetzler, Tim Grant, Scott & Ashley Welch, Steve & Judy Hohl.

Motion by Marshall second by Benner to approve the agenda: all ayes.

Citizen comments – Numerous residents expressed concerns regarding recent backups.

Motion by Wagner, second by Newton to approve the consent agenda: all ayes.

1. Approval of the minutes of the July ‘25 meetings.
2. Approval of July 25’s financial reports.
3. Approval of July ’25 disbursements and August ‘25 bills to be allowed.
4. Approval of Class E Retail Alcohol License for Caseys General Store 201 Madison Ave.

Motion by Keefe, second by Wagner to approve placing rock along the roadway at 619 Elm St to replace rock that had been purchased by homeowner: All ayes.

Librarian Sunny Robbins presented her annual report for the Donnellson Public Library.

A meeting is set for Tuesday August 12th @ 2pm to discuss recent backups with engineer Stephen Pedrick with French Reneker & Assoc.

Donnellson Municipal Water Works Sanitary Survey by the Iowa DNR was reviewed. No deficiencies were found.

Motion by Keefe, second by Wagner to approve Resolution No 2025-15 A Resolution authorizing bid process and setting a public hearing for proposed sale of 407 Dewey Ave: RCV All ayes.

A meeting is being rescheduled with New London city staff to discuss option of tax increment financing for development of city owned land.

Motion by Newton, second by Keefe to approve Resolution No 2025-16 A Resolution approving the Street Financial Report FY2025: RCV all ayes.

Legislative Changes were reviewed, city clerk to reach out to the city attorney.

Kohlmorgan Hauling submitted a letter of action to the city council regarding the debris being left on the roadway. The tailgate seal on the truck is failing. A new seal was ordered & put on the truck, going forward there should not be the debris left on the roadway.

Status of nuisance properties were reviewed.

Police Report – There were 83 calls for service, 27 traffic stops w/ 12 citations.

Water/Sewer Superintendent Report – reported action taken during recent rain event and backups.

City Clerk Report – discussed a water account that has become delinquent, also a request for a payment plan due to unforeseen circumstances. A resident has reached out to city hall regarding making a donation toward the new playground equipment at Railroad Park.

There being no other business to come before the Council, motion by Keefe, second by Newton, Mayor Moeller declared the meeting adjourned: all ayes.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Brian Moeller, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Rebecca Schau, City Clerk

**Summary of All Receipts:** General $14,040.45 Capital Equipment Reserve $0 Road Use Tax $9,668.13 Employee Benefit $249.01 Local Option Sales Tax $12,654.38 Debit Service $455.61 Rathbun $0 ARPA $0 Water $24,989.23 Water Sinking USDA $1,816 Sewer $31,172.69 Sewer Sinking $0. **Summary of All Disbursements:** General $46,985.81 Capital Equipment Reserve $0 Road Use Tax $5,281.49 Employee Benefit $2,807.60 Local Option Sales Tax $1836.49 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $20,823.40 Water Sinking $1816 Sewer $17,949.08 Sewer Sinking $0.

|  |  |  |
| --- | --- | --- |
| **Claims Report** | **07/15/25 To 08/11/25** |  |
| Vendor Name | References | Amount |
| THE PIONEER WOMAN | 1 YEAR SUBSRIPTION  | $19.97  |
| EFTPS | Payroll Run | $5,164.86  |
| IPERS | Payroll Run | $3,358.98  |
| ACCESS | COPIES  | $564.68  |
| OVERDRIVE | EBOOKS | $512.40  |
| USPS | WATERBILL POSTAGE  | $170.80  |
| Wellmark Blue Cross Blue Shiel | Employee Health  | $1,421.70  |
| GREEN ACRES CLUB | Pool Support | $1,000.00  |
| KEMPKERS TRUE VALUE | SHIPPING  | $27.34  |
| ALLIANT ENERGY | Electric | $2,259.83  |
| INGRAM Library Services | BOOKS  | $747.97  |
| TODD HERDRICH | Cellphone Reimb | $50.00  |
| IOWA DEPARTMENT OF REVENUE | FILING PERIOD JULY 31 2025 | $1,166.06  |
| IOWA DEPARTMENT OF REVENUE | FILING PERIOD JULY31 2025 | $253.26  |
| T-MOBILE | JUNE 16-JULY 15 | $74.47  |
| MIDAMERICAN ENERGY | Gas | $80.89  |
| IOWA DNR | ANNUAL NPDES PERMIT  | $210.00  |
| DONNELLSON LUMBER CO | SUPPLIES  | $62.66  |
| DONNELLSON TIRE & SERVICE | 31736/27599/127748 | $206.00  |
| IOWA ONE CALL | ONE CALL  | $61.20  |
| Microbac Laboratories Inc | WATER TESTING | $166.50  |
| ARMSTRONG TRACTOR LLC | SUPPLIES  | $19.99  |
| LYNCH DALLAS, P.C. | NUISANCE  | $1,836.49  |
| RSM US PRODUCT SALES | JUNE 2025 CSP | $88.00  |
| VERTICAL COMMUNICATIONS | PHONE SERVICE  | $57.38  |
| BARCO PRODUCTS | PICNIC TABLES-WEST VIEW  | $5,847.87  |
| MUNICIPAL SUPPLY | WATER METERS/SUPPLY | $299.23  |
| SHIELD TECHNOLOGY CORP | SHIELD WARE MOBILE  | $600.00  |
| MUNICIPAL PIPE TOOL CO. | SEWER CLEANING  | $15,015.59  |
| RATHBUN REGIONAL WATER | Bulk Water | $5,731.20  |
| BTNCO, LLC DBA EXCITE CONSULTI | MONTHLY BILL-AUGUST | $193.46  |
| KOHLMORGAN HAULING | GARBAGE HAULING -JULY | $5,440.00  |
| 3E Davenport | GENERATOR-SEWER PLANT  | $1,220.00  |
| HUFFMAN'S FARM AND HOME | POLY SPRAY | $41.56  |
| AFLAC | AFLAC | $133.96  |
| CITY OF WEST POINT | POLICE EXPENSES  | $3,399.00  |
| VERIZON BUSINESS | TOUGHBOOK CHIEF  | $80.02  |
| WEX BANK | FUEL | $1,260.69  |
| ION ENVIRONMENTAL SOLUTIONS | LAB SERVICES | $677.50  |
| BENTLER AUTOMOTIVE  | OIL/LABOR  | $61.53  |
| USA BLUE BOOK | SUPPLIES  | $310.03  |
| BLOMME TRUCKING | ROCK/HAULING PARK  | $1,232.93  |
| IOWA PUMP WORKS, INC. | SERVICE AGREEMENT/SUPPLIES  | $1,730.50  |
| MASTERCARD | MISC SUPPLIES  | $531.07  |
| Payroll |   | $18,559.10  |
| **Total** |  | $81,946.67  |