Regular Meeting

Monday March 7th, 2022

7:00PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor D. Ellingboe, with Council Members Weber, Marshall, Moeller, Newton & Estrada present.

Motion by Moeller, second by Marshall to approve the agenda: all ayes.

Citizen comments - None

Motion by Newton, second by Moeller to approve the minutes of the February ‘22 meeting: all ayes.

Motion by Estrada, second by Weber to approve the February ’22 financial reports: all ayes.

Motion by Newton, second by Marshall to approve the February ‘22 disbursements and March ’22 bills to be allowed: all ayes.

Public Hearing to Approve FY2023 City Budget – no written or oral comments.

Motion by Newton, second by Weber to approve Resolution No 2022-05 Approving FY2023 City Budget: RCV all ayes.

Motion by Newton, second by Estrada Approving the transfer of funds for FY2023: RCV all ayes.

Motion by Moeller, second by Weber Accepting Ted Wiegand proposal for FY2022 Annual Examination: all ayes. Proposals were as follows: Ted Wiegand, CPA $ 4,610, Rachelle Thompson, CPA $5,865.

Set April 4th 2022 to open bids for sealcoating of streets in summer 2022.

Set April 18th thru 29th to flush mains.

Roadside Cleanup will be held April 23rd 2022. Volunteer are needed and asked to meet at the Donnellson Fire Station 8:30am that morning.

Spring Cleanup for residential customer will be held May 4th 2022.

Motion by Moeller, second by Weber to create revised ordinance raising the garbage fee from $17 to $19 due to increase in landfill fee as well as set date for public hearing for April 4th 2022 for first reading: all ayes.

Motion by Moeller, second by Newton to approve Investment Policy: all ayes.

Motion by Newton, second by Estrada to approve Mission Statement for the City of Donnellson: all ayes.

Police Report - There were 48 calls for service in February, 15 traffic stops and 36 building checks.

Clerk Report - The City of Donnellson has created a new website which allows residents to sign up for notifications, go to donnellsoniowa.org and click on subscribe to receive the latest news. Donnellson Vision has created a community club for community members to engage with each other to plan & host events. Community members are encouraged to attend March 30th 6:30pm at the Pilot Grove Community Room to find out more information. Donnellson has applied for a Wellmark Grant to help off set the cost of extending the walking trail at Westview Park.

There being no other business to come before the Council, motion by Newton, second by Moeller, Mayor Ellingboe declared the meeting adjourned: all ayes.

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Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $42,932.15 Capital Equipment Reserve $0 Road Use Tax $9,737.41 Employee Benefit $97.29 Local Option Sales Tax $0 Debit Service $0 Rathbun $0 ARPA $0 Water $24,971.38 Water Sinking USDA $1,816.00 Sewer $28155.27 Sewer Sinking $0.**Summary of All Disbursements:** General $18,716.36 Capital Equipment Reserve $0 Road Use Tax $2,884.44 Employee Benefit $1,501.06 Local Option Sales Tax $35,299.64 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $2,660.00 Water $14,036.62 Water Sinking $1,816.00 Sewer $15,872.18 Sewer Sinking $0

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| U S CELLULAR | Cellphone | 207.37 |
| AFLAC | Aflac | 80.76 |
| MASTERCARD | Misc Supplies | 431.39 |
| WINDSTREAM | Phone/Internet | 395.58 |
| ALLIANT ENERGY | Street Lights | 1,411.24 |
| ALLIANT ENERGY | Electric | 4,444.18 |
| GRRWA | Landfill Fee | 378.00 |
| MCFARLAND SUPPLY | Office Supplies | 75.42 |
| CITY OF FT MADISON | Testing | 280.00 |
| MID AMERICAN ENERGY | Gas | 883.94 |
| EFTPS | FED/FICA TAXES | 3,780.18 |
| IPERS | IPERS-REGULAR | 2,368.95 |
| TODD HERDRICH | Cellphone Reimbursement | 50.00 |
| TODD HERDRICH | Sidewalk Grant | 250.00 |
| DONNELLSON LUMBER CO | Garage Door Remote | 57.99 |
| DAILY DEMOCRAT | PROCEEDINGS | 183.88 |
| HUFFMAN'S FARM AND HOME | UPS charge, misc supplies | 122.18 |
| SECRETARY OF STATE | Notary | 30.00 |
| KIESLER'S POLICE SUPPLY | Ammo | 539.86 |
| PAUL'S PLUMBING | Furnace Ignition Board | 324.07 |
| SEICCA | Dues | 20.00 |
| CITY OF WEST POINT | Chiefs Fuel/Wages | 3,184.46 |
| BRAD ROBERTS | Reimbursement | 250.00 |
| WEX BANK | Fuel | 851.78 |
| QC ANALYTICAL SERVICES | Testing | 25.00 |
| VERIZON | Data | 120.03 |
| JM ELECTRIC, INC | New Power to Furnace | 624.00 |
| SIMMERING-CORY & IOWA COD | Codification | 327.00 |
| DAWN SCHAU | Cleaning Office | 225.00 |
| USPS | Water Bill Postage & Stamps | 320.00 |
| KEYSTONE LABORATORIES | Testing | 26.25 |
| RATHBUN REGIONAL WATER | Bulk Water | 5,082.00 |
| IOWA ASSOC MUN UTILITIES | Dues | 717.00 |
| USDA RURAL DEVELOPMENT | Rathbun Loan | 1,816.00 |
| KOHLMORGAN HAULING | Trash/Recycling | 13,005.00 |
| LYNCH DALLAS, P.C. | Lawyer Fees | 175.00 |
| BRENDA KNOX | Reimbursement Face Masks | 21.39 |
| DIANE KRUSE | Reimbursement | 63.89 |
| INGRAM | Books | 856.22 |
| RSM US LLP | Managed IT/Service | 853.13 |
| WOODWORKERS |  Magazine | 19.95 |
| ACCESS | IT  | 134.71 |
| COOKS COUNTRY | Magazine | 29.95 |
| PAWS | Donation | 200.00 |
| VERTICAL COMMUNICATIONS | Phone | 99.60 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 13,810.88 |
|   | CLAIMS TOTAL | 59,153.23 |