Regular Meeting

Monday March 13th, 2023

7:30PM, City Hall

The regular meeting of the Donnellson City Council was called to order by Mayor Dave Ellingboe, with Council Members Moeller, Marshall, Newton, Estrada & Weber present.

Motion by Weber, second by Marshall to approve the agenda: all ayes.

Citizen comments – Best You Coalition passed out recent news and activities in the area. Tony Keefe asked council to consider putting a stop sign at Orchard and University, due to motorist driving carelessly while children are out playing.

Motion by Moeller, second by Newton to approve the minutes of the February ‘23 meetings: all ayes.

Motion by Estrada, second by Marshall to approve the February ’23 financial reports: all ayes.

Motion by Newton, second by Estrada to approve the February ‘23 disbursements and March ’23 bills to be allowed: all ayes.

Motion by Marshall, second by Weber to approve Building Permit @ 814 Fruit St for deck, all ayes.

City clerk was advised to reach out to bond council regarding the option of TIF for funding of improvements in town.

Property owner from 202 Lynn St & 203 N Oak addressed the council regarding their sewer line that had broke. They asked that the city pay half of the bill to Randy’s Plumbing & Wiley’s and entire bill for the dump truck. Motion by Moeller, second by Marshall stating the City of Donnellson would not be paying any part of those bills as the broken line was the responsibility of the homeowner: all ayes.

Motion by Estrada, second by Newton opening public hearing on proposed drawings, specifications, form of contract and estimated cost for Westview Park Trail – Phase 1: all ayes. No written or oral comments. Motion by Marshall, second by Weber to close public hearing: all ayes.

Motion by Newton, second by Weber to allow Cole Constructions bid to be considered due to missing the resident bidder preference form: all ayes. Bids for Westview Park Trail were opened and read aloud, bids were as follows:

Blue Top Construction - $111,700.32

Meller Excavating & Asphalt, Inc $125,768.32

Cole Construction Company, Inc $125,843.82

DeLong Construction $137,818.50

Leffler Dirtworks LLC $143,407.50

Motion by Estrada, second by Newton to accept bid from Blue Top Construction in the amount of $111,700.32 for Westview Park Trail: all ayes.

Public Hearing to approve FY24 Budget – no written or oral comments.

Motion by Moeller, second by Marshall to approve Resolution 2023-06 A Resolution approving FY2024 Budget: RCV all ayes.

Motion by Weber, second by Moeller to approve Resolution No 2023- A Resolution approving the transfer of funds for FY2024: RCV all ayes.

Public Hearing to amend current budget FY23 – no written or oral comments.

Motion by Newton, second by Moeller to approve Resolution No 2023- A Resolution amending current budget FY 2023: RCV all ayes.

Opened bids for sealcoating of streets, one bid was received from LL Pelling Single Sealcoat 2.70 sy, Base Repair 3.25 sy, Hourly Rate 165.00.

Motion by Newton, second by Marshall awarding contract for sealcoating of streets to LL Pelling, all ayes.

Set public hearing to amend Ordinance 106.08 Collection Fees to increase garbage rate by $2 for April 10th 2023 7:30pm at Donnellson City Office Building.

Motion by Marshall, second by Moeller to increase deductibles on city insurance policies and insure property at 90%: all ayes.

City has scheduled flushing of mains for April 17th thru the 28th 2023.

Spring cleanup for residential customers only has been set for May 3rd 2023, list of acceptable items can be found on our website donnellsoniowa.org or at cityhall.

Motion by Newton, second by Marshall to approve closing of Main Street on July 4th from 7:00am thru 10:00am for the Tunnel to Towers 5K Run/Walk: all ayes.

Police Report – There were 53 calls for service, 33 traffic stops & 6 citation. 37 building checks were done during the day & night time hours.

There being no other business to come before the Council, motion by Newton, second by Weber, Mayor Ellingboe declared the meeting adjourned: all ayes.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Dave Ellingboe, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Rebecca Schau, City Clerk

**Summary of All Receipts:** General $66.294.77 Capital Equipment Reserve $0 Road Use Tax $10,119.15 Employee Benefit $327.54 Local Option Sales Tax $10,635.59 Debit Service $0 Rathbun $0 ARPA $0 Water $21,476.19 Water Sinking USDA $0 Sewer $27,221.32 Sewer Sinking $0. **Summary of All Disbursements:** General $32,328.17 Capital Equipment Reserve $0 Road Use Tax $2,829.66 Employee Benefit $1,460.29 Local Option Sales Tax $100 Debit Service $0 Capital Project Fund $0 Rathbun $0 ARPA $0 Water $14,441.99 Water Sinking $1,816.00 Sewer $8,768.48 Sewer Sinking $0

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| AFLAC | Aflac | 80.76 |
| WINDSTREAM | Internet/Telephone | 384.58 |
| ALLIANT ENERGY | Electric | 5,142.14 |
| GRRWA | Waste Services | 953.00 |
| MCFARLAND SUPPLY | Copy Paper | 143.97 |
| FRENCH-RENEKER-ASSOCIATES | Engineering Park Trail | 2,400.00 |
| MID AMERICAN ENERGY | Gas Payments | 534.46 |
| EFTPS | FED/FICA TAXES | 3,680.78 |
| IPERS | IPERS-REGULAR | 2,581.26 |
| TODD HERDRICH | Reimbursement | 224.00 |
| DONNELLSON LUMBER CO | Supplies for shelving | 475.89 |
| DAILY DEMOCRAT | PROCEEDINGS | 449.61 |
| HUFFMAN'S FARM AND HOME | UPS and Fuel | 92.64 |
| JIM BAIER, INC. | Vehicle Repairs | 424.40 |
| MUNICIPAL SUPPLY | Water Supplies | 1,443.36 |
| EVERLASTING CIRCLE OF KD | Egg Hunt | 100.00 |
| MUNICIPAL PIPE TOOL CO. | Sewer Cleaning | 6,168.72 |
| CITY OF WEST POINT | Fuel and wages | 6,444.16 |
| WEX BANK | Fuel | 506.06 |
| VERIZON | Toughbook | 120.03 |
| USPS | water bill postage | 176.16 |
| MICROBAC LABORATORIES | Testing | 15.00 |
| IOWA DEPARTMENT OF REVENE | Water Excise Tax | 1,012.94 |
| IOWA DEPARTMENT OF REVENE | Sewer Sales Tax | 244.35 |
| RATHBUN REGIONAL WATER | Payment | 4,774.40 |
| USDA RURAL DEVELOPMENT | USDA Loan Payment | 3,632.00 |
| KOHLMORGAN HAULING | Hauling Services | 4,335.00 |
| LYNCH DALLAS, P.C. | Legal Services Car Wash | 560.00 |
| DIANE KRUSE | Civil War Prints | 62.00 |
| INGRAM |  | 563.00 |
| DEMCO | Laminate | 258.34 |
| RSM US LLP | IT Services | 691.13 |
| ACCESS | Copies | 53.54 |
| VERTICAL COMMUNICATIONS | Phone - City | 112.14 |
| ION ENVIRONMENTAL SOLUT | testing/collections | 521.00 |
| SUNNY ROBBINS | Reimbursement | 117.53 |
| WOODCRAFT | Subscription | 14.99 |
| MAGICIAN MIKAYLA | Magician | 350.00 |
| ABSOLUTE SCIENCE | Foam Solution | 375.00 |
| SHELTERED REALTY | Performance | 275.00 |
| PLAYAWAY PRODUCTS | Books | 3,138.17 |
| HALL EXCAVATING | Excavator to dig | 1,680.00 |
| PAYROLL CHECKS | TOTAL PAYROLL CHECKS | 14,594.08 |
|  | CLAIMS TOTAL | 69,905.59 |